



**TOWN OF HIGH LEVEL
COUNCIL AND COMMITTEES PROCEDURAL AMENDMENT BYLAW/
BYLAW NO. 900-10**

WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26 governs the conduct of Councils, Councillors, Council Committees; municipal organization and administration; public participation; and the powers of a municipality;

WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26 (hereinafter referred to as “the Act), as amended, provides that a municipality may pass a bylaw to the procedure and conduct of Council;

WHEREAS the Council of the Town of High Level, in the Province of Alberta, deems it appropriate to amend the Council and Committees Procedural Bylaw to permit verbal reports.

NOW THEREFORE the Council of the Town of High Level, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That Section 197 of Bylaw 893-10 be amended in its entirety to the following:
 - 197 Within a Regular Council Meeting, Councillors must present in writing or verbally:
 - (a) notices of motion; and
 - (b) reports on any meetings attended or matters dealt with at the request of Council.

2. That section 197.1 be added to Bylaw 893-10 as follows:
 - 197.1 Councillors must submit to the Chief Administrative Officer for the municipal records as soon as they become available:
 - (a) all minutes of a Non-municipal Committee in which they sit; and
 - (b) any reports or records of a meeting.

READ A FIRST TIME this 25th day of May , 2010.

READ A SECOND TIME this 25th day of May, 2010.

READ A THIRD AND FINAL TIME this 25th day of May, 2010.

SIGNED AND PASSED this _____ day of _____, 2010.

MAYOR

MUNICIPAL SECRETARY