



TOWN OF

HIGH LEVEL

10511 – 103 Street
High Level, AB
T0H 1Z0
Ph: 780-926-2201
Fax: 780-926-2899

Move In – Move Out

Application Form

<input type="checkbox"/> MOVE IN	<input type="checkbox"/> CC TURN ON	<input type="checkbox"/> FROZEN METER RETURNED
CUSTOMER NAME: _____	UTILITY ACCT # _____	
TODAY'S DATE: MONTH ____ DAY ____ YEAR ____	HOME PHONE # _____	
STREET ADDRESS OF PROPERTY: _____	CELL PHONE # _____	
MAILING ADDRESS IF DIFFERENT: _____	WORK PHONE # _____	
E-MAIL ADDRESS: _____	RECEIVE BILLS VIA E-MAIL? (CIRCLE ONE) <input type="checkbox"/> YES <input type="checkbox"/> NO	
POSSESSION DATE: MONTH ____ DAY ____ YEAR ____		
MUST BE THE PROPERTY OWNER		
PRINT NAME: _____	SIGNATURE: _____	
ADMINISTRATION USE ONLY		
<input type="checkbox"/> NEW ACCOUNT SETUP \$25 FEE	<input type="checkbox"/> NEEDS CC TURNED ON \$50 FEE	<input type="checkbox"/> FROZEN METER BASE BILLED AT CURRENT COST
NEW METER PICKUP DATE: _____	READING FROM NEW METER: _____	
NEW METER AMR # (10 DIGITS): _____ (AMR sticker from meter or hand-write)		
STREET ADDRESS _____	READING FROM OLD METER: _____	
<input type="checkbox"/> MOVE OUT	<input type="checkbox"/> CC TURN OFF	
CUSTOMER NAME: _____	UTILITY ACCT # _____	
TODAY'S DATE: MONTH ____ DAY ____ YEAR ____	HOME PHONE # _____	
STREET ADDRESS OF PROPERTY: _____	CELL PHONE # _____	
FORWARDING ADDRESS: _____	WORK PHONE # _____	
DISCONNECTION DATE: MONTH ____ DAY ____ YEAR ____		
A NOTICE MAY BE PLACED AT THIS LOCATION STATING THAT THE WATER WILL BE TURNED OFF AS PER THE CURRENT OWNER'S REQUEST. THE NEW OWNER SHALL COMPLETE AND SUBMIT A MOVE-IN FORM TO AVOID WATER SERVICE DISRUPTION.		
ADMINISTRATION USE ONLY		
<input type="checkbox"/> NEEDS CC TURNED OFF \$50 FEE	<input type="checkbox"/> URGENT TURN OFF \$100 MINIMUM FEE (MAY BE ADDITIONAL COSTS)	<input type="checkbox"/> NON-PMT DISCONNECT \$100 FEE

Personal information on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be solely used for the stated purpose. If you have any questions about the collection, use, or disclosure of this information, please contact the Municipal Clerk at 780-821-4008.