



10511 – 103 Street  
High Level, AB  
T0H 1Z0  
Ph: 780-926-2201  
Fax: 780-926-2899

# Monument Permit

Application Form

No fee is required for monuments. Prior to placement of a monument, the following conditions apply.

This monument form must be authorized and presented to the Town of High Level at the time of installing the monument; if this form is not presented (or a copy thereof) the monument may not be installed. Approved markers, monuments, or stones must be placed or erected by the parties concerned, but the placing or erection thereof shall be at the direction of the Town.

1. A sketch of the proposed tombstone, grave marker, ironwork, or structure outlining the height, size or base and inscription must be attached to this permit for authorization prior to approval.
2. Twelve Months must elapse between the date of interment and the placing of any permanent tombstone or monument.
3. The Town, its agents or employees shall not be responsible for any damage whether wilful or accidental, to any lot, memorial tables, monument or other structure located within the High Level Cemetery.
4. The Maximum size of any Vertical monument, tombstone or marker are as such:

<b>HEIGHT</b>	105 CM	41 IN
	From the surface of the sod, including the Height of the Base of the Monument	
<b>WIDTH</b>	.92 M	36 IN
<b>DEPTH</b>	30 – 38 CM	12 – 15 IN

5. The Maximum size of any horizontal monument, tombstone or marker are as such:

<b>HEIGHT</b>	105 CM (1.05 M)	41 IN
	From the surface of the sod, including the Height of the Base of the Monument	
<b>WIDTH</b>	92 CM (0.92 M)	36 IN
<b>LENGTH</b>	200 CM (2 M)	78.5 IN

- a. The placement of a vertical monument must be centered width wise and positioned at the discretion of the Town.
6. The foundations of monuments, tombstones or grave markers must be at least 15 cm (5 inches) wider than the widest portion of the stone, and of sufficient depth to support the weight being imposed thereon with said foundation being at ground level. In no case may the foundation be less than 15 cm (5 inches) of concrete on top of gravel or stone.
  7. All monuments must be of granite, marble, limestone, or bronze. No fixtures or ornaments made of any type of breakable material may be attached to any monument, gravestone or marker.
  8. A monument should be designed with consideration being given to the size and character of others near at hand.

## CONDITIONS - ACCESSORY ITEMS

Accessory items have a limited lifespan and are not under warranty by the cemetery. Accessory items installed in northern climates are subject to extreme changes in temperature, are accessible to people, wildlife and unforeseen factors that will affect the life of the accessory item. Expect that normal wear and tear will occur.

The Town shall have authority to have removed from any grave any weeds or grass, funeral designs, vases or floral pieces, which have become wilted, or any other articles or things, which are in the Town's opinion, unsightly.

**ANY deviation from these conditions MUST be approved by The Town of High Level prior to any installations of markers.**



TOWN OF

**HIGH LEVEL**

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# Monument Permit

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Name of Deceased		Location			
		Lot		Block	

Name of Applicant	Telephone Number

Applicant Mailing Address
Address:
City/Town:
Province:
Postal Code:

Applicant Signature

Office Use Only	
Town Authorization	Date of Issuance
Fee	Receipt Number
Monument Location Checked By	Date

Personal information on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be solely used for the stated purpose. If you have any questions about the collection, use, or disclosure of this information please contact the Municipal Clerk at 780-821-4008.