



10511 – 103 Street
 High Level, AB
 T0H 1Z0
 Ph: 780-926-2201
 Fax: 780-926-2899

Cemetery Columbarium Reservation

Full Name of Purchaser		Block	<input type="checkbox"/> WEST Facing or <input type="checkbox"/> EAST Facing	Niche #	
Mailing Address					
Address:					
City/Town:					
Province:					
Postal Code:					
Telephone Number			Email Address		

1. You may cancel this contract at any time for any reason. You may cancel without charge or penalty at any time during the period from the day you enter into the contract until 30 days after you receive a copy of the contract. If you cancel after 30 days you may still have to pay for interment space and for any cemetery supplies and cemetery services that have already been supplied, performed or delivered, as the case may be.
2. After the penalty free 30 day cancellation period is over, the Town of High Level will charge an administration fee of \$25.00 before your payment is placed in trust. This administration fee is non-refundable if you cancel.
3. If you cancel this contract the Town of High Level has 30 days to refund any money you are owed. To cancel, you must give a notice of cancellation to the Town of High Level at 10511 – 103 Street, High Level, Alberta T0H 1Z0. You should give notice of cancellation by a method that will allow you to prove that you gave notice, such as registered mail, fax, courier, or by personal delivery.
4. After the penalty free 30 day cancellation period is over, the Town of High Level will not allow you to resell your interment space on the open market. The Town of High Level will buy back the unused interment space from you at 100% of the purchase price at the initial time of purchase upon receipt of an administration fee of \$25.00.

Signature of Applicant	Date

Office Use Only					
Date Paid		Amount		Receipt No.	
Date entered into Columbarium register				Initials	

Personal information on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be solely used for the stated purpose. If you have any questions about the collection, use, or disclosure of this information, please contact the Municipal Clerk at 780-821-4008.