



REGULAR COUNCIL MEETING
Council Chambers
June 26, 2023, at 7:00 p.m.

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Josh Lambert Mark Liboiron Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Clark McAskile Keith Straub Hayley Gavin Jeri Phillips Jena-Raye Clarke Bill Schnarr Lydie Watters	Chief Administrative Officer Director of Operations Director of Planning and Development Director of Finance and Administration Director of Community Services Communications Coordinator Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Terry Jessiman	Councillor

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
June 26, 2023

Request for additions or amendment to the agenda.

Resolution #221-23

Moved by Councillor Liboiron
THAT Council adopt the June 26, 2023, Meeting Agenda.

CARRIED

3. PUBLIC HEARING

3.1 Proposed Bylaw No. 1032-23

Mayor McAteer opened the Public Hearing at 7:01p.m. for proposed
new Responsible Animal Ownership Bylaw 1032-23.

Hayley Gavin, Director of Planning and Development, presented a
summary of the proposed bylaw to Council and the public.

There were no members of the public present to speak for or against
the proposed bylaw.

Resolution #222-23

Moved by Councillor Anderson
THAT Council close the Public Hearing for proposed Responsible
Animal Ownership Bylaw 1032-23.

CARRIED

3.2 Proposed Bylaw No. 1039-23, 103 Street Rehabilitation Borrowing Bylaw

Mayor McAteer opened the Public Hearing at 7:05 p.m. for proposed new 103 Street Rehabilitation Borrowing Bylaw 1039-23.

Jeri Phillips, Director of Finance and Administration, presented a summary of the proposed bylaw to Council and the public.

There were no members of the public present to speak for or against the proposed bylaw.

Resolution #223-23

Moved by Councillor Lambert

THAT Council close the Public Hearing for proposed 103 Street Rehabilitation Borrowing Bylaw 1039-23.

CARRIED

4. PRESENTATIONS

5. DELEGATIONS

5.1 Delegation to Speak to Industrial Road Rehabilitation Notice of Proposed Local Improvement on 114 Avenue and 92 Street

Dave Borle, as the representative for the coalition for High Level Business owners, addressed council. The group had concerns regarding:

- Consultation about the levy
- Weight bans on the rehabilitated road
- Warranty on the road work
- Collaboration with council and administration

Mayor and Council responded to the concerns.

6. APPROVAL OF THE MINUTES

6.1 June 12, 2023, Regular Council unapproved meeting minutes

Resolution #224-23

Moved by Deputy Mayor Langford

THAT Council approve the Regular Council meeting minutes of June 12, 2023.

CARRIED

6.2 June 19, 2023, Committee of the Whole unapproved meeting minutes

Resolution #225-23

Moved by Councillor Anderson

THAT Council approve the Committee of Whole meeting minutes of June 19, 2023.

CARRIED

7. DELEGATION BUSINESS

7.1 Industrial Road Rehabilitation Local Improvement Tax

Resolution #226-23

Moved by Councillor Lambert

THAT Council accept the delegation for information.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report

Resolution #227-23

Moved by Councillor Welke
 THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS9.1 Committee reports on which
 Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Liboiron
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

June 16 – Northern Alberta Elected Leaders
 June 19 – Funding Advocacy
 June 21 – REDI Northwest Alberta

Councillor Anderson:

June 19 – Funding Advocacy

Councillor Lambert:

June 15 – Intermunicipal Planning Commission
 June 13 – High Level and District Chamber of Commerce Election
 June 19 – Funding Advocacy
 June 19 – High Level and District Chamber of Commerce
 June 23 – Sale-A-Brate the Sun Event

Councillor Liboiron:

June 14 – Alberta Library Board Trustees
 June 19 – Funding Advocacy
 June 21 – Film Industry Task Force

Councillor Welke:

June 20 – Northwest Regional FASD Society
 June 21 – Film Industry Task Force
 June 22 – Community Futures Northwest Alberta

Resolution #228-23

Moved by Councillor Lambert
 THAT Council accept the Council Committee Reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution #229-23

Moved by Deputy Mayor Langford
 THAT Council accept the Council Action List for information.

CARRIED

10.2 Upcoming Events List

Resolution #230-23

Moved by Councillor Anderson
 THAT Council accept the Upcoming Events List for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES**12. OLD BUSINESS**

12.1 RFD: Bylaw 1032-23, Responsible Animal Ownership Bylaw

Resolution #231-23

Moved by Councillor Anderson
THAT Council remove the requirement for Urban Poultry Permit neighbourhood notifications.

DEFEATED

Resolution #232-23

Moved by Councillor Welke
THAT Council give third reading to Bylaw 1032-23, Responsible Animal Ownership Bylaw as amended.

CARRIED

12.2 RFD: Bylaw 1039-23, 103 Street Rehabilitation Borrowing Bylaw

Resolution #233-23

Moved by Deputy Mayor Langford
THAT Council give second reading to Bylaw 1039-23, 103 Street Rehabilitation Borrowing Bylaw.

CARRIED

Resolution #234-23

Moved by Councillor Liboiron
THAT Council give third reading to Bylaw 1039-23, 103 Street Rehabilitation Borrowing Bylaw.

CARRIED

12.3 RFD: Scope of Main Street Rehabilitation Project

Resolution #235-23

Moved by Councillor Lambert
THAT Council approve project engineering for 100 Avenue rehabilitation.

CARRIED

12.4 RFD: Budding Yards Contest – 2023 Council Initiative

Resolution #236-23

Moved by Councillor Welke
THAT Council approve the Budding Yard Contest in the amount of \$4,320.00 to be funded from Council Initiatives.

CARRIED

13. NEW BUSINESS

13.1 2023 Alberta Municipalities Convention and Trade Show September 27-29 Registration

Resolution #237-23

Moved by Deputy Mayor Langford
THAT Council request for administration to book sufficient hotels for Alberta Municipalities Convention and Trade Show and the Alberta Forest Products Association AGM and Conference.

CARRIED

13.2 RFD: High Level Farmers' Market Memorandum of Understanding

Resolution #238-23

Moved by Councillor Lambert
THAT Council approve the Memorandum of Understanding with the High Level Farmers' Market as presented.

CARRIED

13.3 RFD: Letter of Congratulations to Provincial Ministers

Resolution #239-23

Moved by Councillor Liboiron
THAT Council approve the letters as presented.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Sponsorship Request from the Dene Tha' First Nation for the Meander River Assembly

Resolution #240-23

Moved by Mayor McAteer
THAT Council sponsor the Meander River Assembly by providing two 1-year swimming passes – one for a child and one for a youth.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 Municipal Affairs, Letter from Minister Mclver – June 20, 2023

15.2 Municipal Affairs, Letter from Deputy Minister Cox Minister's Awards for Municipal and Public Library Excellence – June 8, 2023

15.3 Peace Library System Board Meeting Highlights – May 27, 2023

15.4 Peace Library System Levy – June 13, 2023

15.5 Letter to the Minister of Forestry and Parks from Terry Vulcano – June 12, 2023

15.6 REDI May 17 Meeting Minutes

15.7 Minister's Brief, Corrections Centre Inmate Release – April 2023

Resolution #241-23

Moved by Councillor Anderson
THAT Council accept items 15.1 to 15.7 for information.

CARRIED

16. NOTICE OF MOTIONS

17. QUESTION PERIOD

18. CLOSED SESSION

Mayor McAteer thanked the viewers, ending the public portion of the meeting and requested a motion to move into closed session. Council broke at 8:25 pm and reconvened at 8:31 pm.

Resolution #242-23

Moved by Councillor Liboiron
THAT Council move into closed session at 8:31 p.m., pursuant to FOIP section 24(1)(b)(i), (c), and (d), respectively.

CARRIED

Per section 197(6) of the MGA, the following individuals remained in closed session:

Elected officials – C. McAteer, B. Langford, B. Anderson, J. Lambert, M. Liboiron, and J. Welke; and

Staff – C. McAskile, H. Gavin, K. Straub, J. Phillips, J. Clarke, B. Schnarr and L. Watters

Resolution #243-23

Moved by Councillor Welke

THAT Council move out of closed session at 8:57 p.m.

CARRIED

18.1 RFD - Purchase of Industrial Property, Business Interests of a Third Party, per FOIPP, Part 1, Division 2, s 16(1)

Resolution #244-23

Moved by Deputy Mayor Langford

THAT Council approves the purchase of 11 parcels, including Plan 072 8383; Block 32; Lots 1-8 and Plan 072 8383; Block 33; Lots 4-6 for \$1.00 with property taxes pro-rated on the Closing Date defined within the land purchase agreement.

CARRIED

18.2 Organizational Structure Change - Finance

Resolution #245-23

Moved by Councillor Lambert

THAT Council eliminate the .50-FTE Summer Support Services Clerk and 0.33-FTE Summer Finance Intern positions and approve the permanent, full-time 1.0-FTE Finance Clerk position.

FURTHER THAT Council approve the \$8,231.84 increase in salaries and wages to the 2023 operating budget.

CARRIED

19. ADJOURNMENT

Resolution #246-23

Moved by Councillor Anderson

THAT Council adjourn the June 26, 2023, Regular Council meeting at 8:58 p.m.

CARRIED

[Original signed by C. McAteer]
Mayor

[Original signed by L. Watters]
Municipal Clerk