



REGULAR COUNCIL MEETING
Council Chambers
April 24, 2023, at 7:00 p.m.

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Josh Lambert Mark Liboiron Terry Jessiman Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor (VC) Councillor
<u>STAFF</u>	Clark McAskile Jeri Phillips Hayley Gavin Keith Straub Bill Schnarr Rodney Schmidt Charles Carstens Lydie Watters	Chief Administrative Officer Director of Finance & Administration Director of Planning and Development Director of Operations Communications Coordinator Director of Emergency Services Human Resources Coordinator Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Jena-Raye Clarke	Director of Community Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
April 24, 2023

Request for additions or amendment to the agenda.

Resolution# 132-23

Moved by Councillor Lambert
THAT Council adopt the April 24, 2023, Meeting Agenda.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

4.1 Mayor McAteer presented Staff
Long Service Awards

- Charles Carstens 5 Years of Service
- Kyle Ferguson - 5 Years of Service
- Hayley Gavin - 5 Years of Service
- Dion Lizotte - 5 Years of Service
- John Sapp - 5 Years of Service
- Murray Pickrem – 15 Years of Service
- Charlene Chretien – 20 Years of Service
- Keith Straub – 35 Years of Service

5. DELEGATIONS**6. APPROVAL OF THE MINUTES**

6.1 April 11, 2023, Regular Council Meeting unapproved meeting minutes

Resolution# 133-23

Moved by Deputy Mayor
THAT Council approve the Regular Council meeting minutes of April 11, 2023, as amended.

CARRIED

6.2 April 17, 2023, Committee of the Whole unapproved meeting minutes

Resolution# 134-23

Moved by Councillor Anderson
THAT Council approve the Committee of the Whole meeting minutes of April 17, 2023, as circulated.

CARRIED

7. DELEGATION BUSINESS**8. MAYOR'S REPORT**

8.1 Mayor's report

Resolution# 135-22

Moved by Councillor Liboiron
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Liboiron
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

April 17 – Committee of the Whole
April 18 – Meeting with Minister Boissonault's Office
April 18 – Upper Hay Regional Forests Public Advisory Committee
April 19 – Tour of Richardson Pioneer with REDI
April 19 – REDI Annual General Meeting

Councillor Anderson:

April 17 – Committee of the Whole
April 18 – Meeting with Minister Boissonault's Office

Councillor Jessiman:

April 17 – Committee of the Whole

Councillor Lambert:

April 12 – Meeting with the CAO regarding the Chamber of Commerce
April 13 – High Level and District Chamber of Commerce pre-AGM meeting
April 17 – Committee of the Whole
April 18 – Meeting with Minister Boissonault's Office

Councillor Liboiron:

April 17 – Committee of the Whole
April 19 – Banners of Remembrance
April 22 – Community Ketch-Up

Councillor Welke:

April 17 – Committee of the Whole
April 18 – Northwest Regional FASD Society

Resolution# 136-23

Moved by Councillor Lambert
THAT Council accept the Council Committee Reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council’s Action List

Resolution# 137-23

Moved by Councillor Liboiron
THAT Council accept the Council Action List for information.

CARRIED

10.2 Upcoming Events List

Resolution# 138-23

Moved by Councillor Anderson
THAT Council accept the Upcoming Events List for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 High Level Municipal Library
MOU

Resolution# 139-23

Moved by Deputy Mayor Langford
THAT Council approve the MOU with the High Level Municipal Library
Board.

CARRIED

12.2 2023 Fees Bylaw

Resolution# 140-23

Moved by Councillor Welke
THAT Council give 2023 Fees Bylaw 1034-23 first reading.

CARRIED

Resolution# 141-23

Moved by Councillor Lambert
THAT Council give 2023 Fees Bylaw 1034-23 second reading.

CARRIED

Resolution# 142-23

Moved by Deputy Mayor Langford
THAT Council unanimously agree to consider third reading to 2023 Fees Bylaw 1034-23.

CARRIED UNANIMOUSLY

Resolution# 143-23

Moved by Councillor Anderson
THAT Council give 2023 Fees Bylaw 1034-23 third reading.

CARRIED

12.3 2023 Final Operating Budget

Resolution# 144-23

Moved by Councillor Liboiron
THAT Council defer the 2023 Final Operating Budget discussion until after the Property Tax Bylaw.

CARRIED

12.4 2023 Property Tax Bylaw

Resolution# 145-23

Moved by Deputy Mayor Langford
THAT Council give 2023 Property Tax Bylaw 1035-23 first reading.

CARRIED

12.3 2023 Final Operating Budget

Resolution# 146-23

Moved by Deputy Mayor Langford
THAT Council approve the 2023 Final Operating Budget.

CARRIED

12.4 2023 Property Tax Bylaw

Resolution# 147-23

Moved by Councillor Welke
THAT Council give 2023 Property Tax Bylaw 1035-23 second reading.

CARRIED

Resolution# 148-23

Moved by Deputy Mayor Langford
THAT Council unanimously agree to consider third reading to 2023 Property Tax Bylaw 1035-23.

CARRIED UNANIMOUSLY

Resolution# 149-23

Moved by Mayor McAteer
THAT Council give 2023 Property Tax Bylaw 1035-23 third reading.

CARRIED

12.5 Special Tax Bylaw

Resolution# 150-23

Moved by Councillor Liboiron
THAT Council give Special Tax Bylaw 1036-23 first reading.

CARRIED

Resolution# 151-23

Moved by Councillor Welke
THAT Council give Special Tax Bylaw 1036-23 second reading.

CARRIED

Resolution# 152-23

Moved by Deputy Mayor Langford
THAT Council unanimously agree to consider third reading to Special Tax Bylaw 1036-23.

CARRIED UNANIMOUSLY

Resolution# 153-23

Moved by Councillor Lambert
THAT Council give Special Tax Bylaw 1036-23 third reading.

CARRIED

12.6 RFD: Fire Department Tender Project

Resolution# 154-23

Moved by Councillor Jessiman
THAT Council defer the Fire Department Tender discussion to the next Committee of the Whole meeting, on May 15, 2023.

CARRIED

12.7 NAV Canada Navigation Service

Resolution# 155-23

Moved by Councillor Welke
THAT Council accept the letter with amendments.

CARRIED

13. NEW BUSINESS

13.1 RFD: Vitalization Grant Program Policy

Resolution# 156-23

Moved by Councillor Anderson
THAT Council adopt Policy #266-21 as amended.

CARRIED

13.2 RFD: 2023 Property Tax Recovery Public Auction Reserve Bids and Conditions

Resolution# 157-23

Moved by Councillor Anderson
THAT Council set the reserve bids for the three properties subject to property tax arrears recovery public auction in 2023 based on assessed value AND FURTHER THAT Council establish the sale conditions that a 25% down payment via cash or certified cheque is required within 24 hours of auction close; with payment in full due within 30 days.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 National Public Works Day

Resolution# 158-23

Moved by Councillor Lambert
 THAT Council proclaim May 21-27, 2023, as National Public Works Week.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

15.1 "The End of the Road" by U.R. McFarland

15.2 Alberta's Urban Interface Program Training

15.3 Water North Coalition Minutes October 13, 2022

15.4 May 11, 2023 Water North Coalition Spring Meeting Agenda

15.5 REDI AGM April 20 2022 Minutes

Resolution# 159-23

Moved by Councillor Anderson
 THAT Council accept items 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

None.

17. QUESTION PERIOD

None.

None.

18. CLOSED SESSION

Mayor McAteer thanked the viewers, ending the public portion of the meeting and requested a motion to move into closed session.

Resolution# 160-23

Moved by Councillor Liboiron

THAT Council move into closed session at 8:09 p.m., pursuant to FOIP section 24(1)(b)(i), (c), and (d), respectively.

CARRIED

Per section 197(6) of the MGA, the following individuals remained in closed session:

Elected officials – C. McAteer, B. Langford, B. Anderson, T. Jessiman (VC), J. Lambert, M. Liboiron, and J. Welke; and

Staff – C. McAskile, J. Phillips, R. Schmidt, K. Straub, L. Watters, B. Schnarr, H. Gavin, and C. Carstens.

Resolution# 161-23

Moved by Councillor Welke

THAT Council move out of closed session at 8:15 p.m.

CARRIED

18.1 RFD: Annexation Application
Interests of a Third Party FOIPP, Part 1,
Division 2, s 16(1)

Resolution# 162-23

Moved by Councillor Lambert
THAT Council confirms the Annexation Application accurately reflects the intermunicipal negotiations between the Town of High Level and Mackenzie County, approves the Service Transition Plans and Conditions, and that no objections to the proposed annexation have been received to date by the Town.

CARRIED

19. ADJOURNMENT

Resolution# 163-23

Moved by Councillor Lambert
THAT Council adjourn the April 24, 2023, Regular Council meeting at 8:16 p.m.

CARRIED

Mayor

Municipal Clerk