



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING MINUTES  
Council Chambers at 7:00 p.m.  
March 9th, 2020**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Boyd Langford Ellis Forest Brent Anderson Ellis Forest Mike Morgan Jan Welke	Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<b><u>STAFF</u></b>	Clark McAskile Carolyn Zenko Ruth Rolfe Rodney Schmidt Bill Schnarr Sandra Beaton	Chief Administrative Officer Director of Finance Director of Community Services Director of Protective Services Communications Coordinator Municipal Clerk/Recording Secretary
<b><u>REGRETS</u></b>	Crystal McAteer Keith Straub	Mayor Director of Operations

**1. CALL TO ORDER**

Deputy Mayor Langford called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

Regular Meeting Agenda,  
March 9, 2020

Request for any additions or deletions to the agenda.

Addition: Correspondence for Action, 14.2 Wildfire Spring Meeting  
Agenda In Camera item – 18.1 Administration

**Resolution# 083-20**

Moved by Councillor Forest

THAT Council adopt the March 9, 2020 Regular Meeting Agenda as amended.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

5.1 Cpl Sam Holmes, RCMP High  
Level Detachment Report

Cpl Sam Holmes – Reviewed the 4<sup>th</sup> Quarter Statistics report.

**6. APPROVAL OF THE MINUTES**

6.1 Regular Council Meeting minutes of February 24, 2020

**Resolution# 084-20**

Moved by Councillor Jessiman  
THAT Council approve the Regular Council meeting minutes of February 24, 2020 as amended.

CARRIED

**7. DELEGATION BUSINESS**

7.1 RCMP High Level Detachment Report

**Resolution# 085-20**

Moved by Councillor Welke  
THAT Council accept the RCMP High Level Detachment 4<sup>th</sup> Quarter Statistics report for information.

CARRIED

**8. MAYOR'S REPORT**

Mayor McAteer did not attend.

**9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Deputy Mayor Langford:

Feb 26 – Regional Economic Development Initiative (REDI) meeting

Feb 27 – AEMA - Municipal Elected Officials (MEO), Roles and Responsibilities in Emergency Management Course

Mar 02 – Community Economic Development Initiative (CEDI)

Mar 04 – Tri Council meeting

Councillor Anderson:

Feb 25 – Chamber of Commerce Annual General Meeting

Feb 26 – Golden Range Society Annual General Meeting

Feb 27 – AEMA - MEO, Roles and Responsibilities in Emergency Management Course

Councillor Forest:

Mar 04 – Tri Council meeting

Councillor Jessiman:

Mar 04 – Tri Council meeting

Mar 05 – High Level Policing Society

Child Advocacy Centre interviews

Domestic Violence Reduction Unit – hired 2 new employees

Note: RCMP Ball will be held May 23, 2020.

Councillor Morgan:

Feb 26 – High Level Library Board

Feb 27 – Mackenzie Frontier Tourism Association meeting

Mar 03 – NWSAR meeting, review of ongoing projects

Mar 04 – Tri Council meeting

Councillor Welke:

Feb 25 – Banner of Remembrance Task Force meeting

Feb 27 – AEMA – MEO, Roles and Responsibilities in Emergency  
Management Course

Mar 04 – Tri Council

**Resolution# 086-20**

Moved by Councillor Anderson

THAT Council accept the Councillor Committee reports for information.

CARRIED

**10. ADMINISTRATIVE REPORTS**10.1 Council/Committee Meeting  
Action List**Resolution# 087-20**

Moved by Councillor Morgan

THAT Council accepts the Council Meeting Action List for information.

CARRIED

10.2 Capital Project Status Report

**Resolution# 088-20**

Moved by Councillor Forest

THAT Council accepts the Capital Project Status Report for information.

CARRIED

10.3 January 2020 Financial  
Summary**Resolution# 089-20**

Moved by Councillor Welke

THAT Council accept the January 2020 Financial Summary for  
information.

CARRIED

10.4 Monthly Council Report  
(January and February 2020)**Resolution# 090-20**

Moved by Councillor Morgan

THAT Council accept the Monthly Council Report for January and  
February 2020 for information.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

None.

**13. NEW BUSINESS**13.1 RFD: Request to waive portion  
of January 2020 Bulk Water Fees**Resolution# 091-20**

Moved by Councillor Morgan

THAT Council waive \$237.90 in January 2020 bulk water fees.

CARRIED

13.2 RFD: Changes in Organizational Chart – Community Services  
- from the Feb 18/2020 CoW mtg.

**Resolution# 092-20**

Moved by Councillor Forest

THAT Council approves with the new organizational charts, as presented, for the Museum, FCSS and Recreation and the R.E. Walter Memorial Aquatic Center for an additional expense of \$57,662.83 to be added to the final 2020 operating budget.

CARRIED

**14. CORRESPONDENCE FOR ACTION**

14.1 Sixties Scoop Indigenous Society of Alberta

**Resolution# 093-20**

Moved by Councillor Morgan

THAT Mayor McAteer deliver an opening welcome at the Sixties Scoop Indigenous Society of Alberta event on April 7, 2020 at the High Level Municipal Library.

CARRIED

14.2 Victoria Ostendorf, High Level Forest Area Forestry Division - Wildfire Regional Spring Meeting

**Resolution# 094-20**

Moved by Councillor Morgan

THAT any available member of Council attend the Wildfire Regional Spring meeting on March 27, 2020 from 9:00-12:30 pm at the Best Western, High Level.

CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

15.1 Minister Dreeshen, Agriculture and Forestry – MLA Roundtable and MNP review re the spring 2019 wildfires in Alberta.

15.2 Indigenous Tourism Alberta – 2<sup>nd</sup> Annual Indigenous Tourism Summit, March 19-20/2020

15.3 RCMP Family Violence Grant Initiative Fund

15.4 Northwest Species at Risk Committee March 3<sup>rd</sup>/2020 unapproved meeting minutes

15.5 Peace Library System – Board Meeting Highlights, February 22, 2020

15.6 ToHL Correspondence:

- Response to Fox Haven Golf and Country Club

- Response to GM Hockey League Jr A Hockey

- Request to Premier Jason Kenney re Chuckegg Creek Wildfire Anniversary event.

The request was also sent to: The Honorable Ministers Devin Dreeshen, Rick Wilson, Kaycee Madu, Jason Nixon, Prasad Panda, Deputy Ministers Paul Wynnyk and Andre Tremblay, and MLA Dan Williams.

**Resolution# 095-20**

Moved by Councillor Anderson

THAT Council accept items 15.1 to 15.6 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

None.

**18. IN CAMERA**

**Resolution# 096-20**

Moved by Councillor Morgan  
THAT Council move in camera at 7:32 pm.

CARRIED

Staff members C. Zenko, R. Rolfe, R. Schmidt, B. Schnarr and S. Beaton left the meeting.

**Resolution# 097-20**

Moved by Councillor Morgan  
THAT Council move out of in camera at 8:40 pm.

CARRIED

18.1 Personnel  
Personal privacy and Advice from  
Officials, pursuant to FOIP, Div 2,  
s.17(1) and 24(1)(d)

**19. ADJOURNMENT**

**Resolution# 098-20**

Moved by Councillor Morgan  
THAT Council adjourn the March 9, 2020 meeting at 8:41pm.

CARRIED

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Deputy Mayor

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Municipal Clerk