



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING MINUTES
Live Stream through Town of High Level Facebook
February 22, 2021 at 7:00 p.m.**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Terry Jessiman Mike Morgan Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Clark McAskile Jeri Phillips Ruth Rolfe Bill Schnarr Charles Carstens Sandra Beaton	Chief Administrative Officer Director of Finance and Administration Director of Community Services Communication Coordinator Manager HR/Payroll and IT Municipal Clerk/Recording Secretary
<u>REGRETS</u>	Keith Straub Rodney Schmidt Mark MacLean Hayley Gavin	Director of Operations Director of Protective Services Health and Safety Coordinator Land Use & Planning Manager

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Regular Meeting Agenda,
February 22, 2021

Request for any changes to the agenda.
- None

Resolution# 068-21

Moved by Councillor Anderson

THAT Council adopt the February 22, 2021 Regular Meeting Agenda as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. APPROVAL OF THE MINUTES

6.1 February 8, 2021 Regular Council meeting unapproved minutes

Resolution# 069-21

Moved by Deputy Mayor Langford
THAT Council approve the February 8, 2021 Regular Council meeting minutes, as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

8.1 Mayor's Report for period February 8 - 22, 2021

Feb 09 – Airport Beautification Task Force
Feb 16 – Growing the North virtual conference (day 1)
Feb 16 – Bistcho Task Force (closed session)
Feb 17 – Growing the North virtual conference (day 2)
Feb 17 – Provincial Investigation on Provincial Police Force
Feb 18 – Growing the North virtual conference (day 3)
Feb 19 – Boreal Housing

Resolution# 070-21

Moved by Councillor Welke
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Deputy Mayor Langford:

Feb 10 – Regional Economic Development Initiative Executive meeting / Dene Tha' First Nation

Councillor Anderson:

No committee meetings to report.

Councillor Forest:

No committee meetings to report.

Councillor Jessiman:

Feb 09 – Airport Beautification Task Force
Feb 10 – High Level Policing Society

Councillor Morgan:

No committee meetings to report.

Councillor Welke:

Feb 11 – Community Education Committee

Resolution# 071-21

Moved by Councillor Forest
THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

- 10.1 Council Action List **Resolution# 072-21**
Moved by Councillor Morgan
THAT Council accept the Action List for information.
- CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

- 13.1 RFD: Terms of Reference
(TOR) Naming Rights and
Sponsorship Task Force
- from the Feb 16/2021 Committee
of the Whole **Resolution# 073-21**
Moved by Deputy Mayor Langford
THAT the terms of reference for the sponsorship and naming task force
for the new multi-purpose facility are approved as presented;
- FURTHER, That Council appoint Mayor McAteer and Councillor
Morgan to the Naming Rights and Sponsorship Task Force.
- CARRIED
- 13.2 RFD: 2020 Write Off of
Uncollectible Accounts **Resolution# 074-21**
Moved by Councillor Forest
THAT Council authorize the write off amount of \$4,423.80 for the year
ending December 31, 2020: Receivables of \$4,225.37 and Utilities of
\$198.43.
- CARRIED

14. CORRESPONDENCE FOR ACTION

- 14.1 Communities in Bloom Alberta
Program and COVID Recovery **Resolution# 075-21**
Moved by Councillor Morgan
THAT Council forward the Communities in Bloom Alberta Program and
Recovery letter to the High Level & District Chamber of Commerce.
- CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 Victim Services Alberta – Presentation to NAEL re program challenges
15.2 AUMA – Elected Officials Education Program, delivery of MUNIS 101: Essential of Municipal Government
following the 2021 municipal elections.
15.3 Alberta Police Interim Advisory Board Feb 2021 Quarterly Report
15.4 Letter from MD Bonnyville No. 87 – Need for a Stronger Western Canadian Municipal Advocate
15.5 ToHL letter – Northern Lakes College, Board Governance

Resolution# 076-21

Moved by Councillor Jessiman

THAT Council accept items 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

None.

18. CLOSED SESSION

Mayor McAteer announced the meeting will move into closed session.

Resolution# 077-21

Moved by Councillor Morgan

THAT Council move into closed session at 7:20 p.m., pursuant to FOIP, Part 1, Division 2, sections 21 and 24.

CARRIED

All elected officials and the following staff members: C. McAskile, J. Phillips, R. Rolfe, B. Schnarr, C. Carstens and S. Beaton remained in the meeting.

Resolution# 078-21

Moved by Councillor Morgan

THAT Council move out of closed session at 8:19 p.m.

CARRIED

18.1 Mackenzie County and Town of High Level Regional Service Sharing Agreement - Intergovernmental Relations and Advice from officials, pursuant to FOIP Part 1, Div 2, s. 21(1)(ii), and 24(1)(a), respectively.

Resolution# 079-21

Moved by Councillor Morgan

THAT Administration proceed with negotiations with Mackenzie County as per Council's instructions.

CARRIED

19. ADJOURNMENT**Resolution# 080-21**

Moved by Councillor Morgan

THAT Council adjourn the February 22, 2021 meeting at 8:21 p.m.

CARRIED

[Original signed by Crystal McAteer]
Mayor

[Original signed by Sandra Beaton]
Municipal Clerk