



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING MINUTES  
Council Chambers at 7:00 p.m.  
January 27, 2020**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Terry Jessiman Mike Morgan Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<b><u>STAFF</u></b>	Clark McAskile Rodney Schmidt Ruth Rolfe Bill Schnarr Sandra Beaton Linda Gervais	Chief Administrative Officer Director of Protective Services (left at 7:50 pm) Director of Community Services Communications Coordinator Municipal Clerk/Recording Secretary Support Services Clerk
<b><u>REGRETS</u></b>	Carolyn Zenko Keith Straub	Director of Finance Director of Operations

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

Regular Meeting Agenda,  
January 27, 2020

Request for any additions or deletions to the agenda.  
Addition under New Business, 13.10 Consultant for grant assistance,  
and In camera item, 18.3 AUMA President's Summit, review from CAO

**Resolution# 023-20**

Moved by Councillor Forest

THAT Council adopt the January 27, 2020 Regular Meeting Agenda as amended.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

None.

**6. APPROVAL OF THE MINUTES**

6.1 Regular Council Meeting minutes of January 13, 2020

**Resolution# 024-20**

Moved by Councillor Welke  
 THAT Council approve the Regular Council meeting minutes of January 13, 2020 as circulated.

CARRIED

**7. DELEGATION BUSINESS**

None.

**8. MAYOR'S REPORT**Mayor's Report, January 13 – 27, 2020

Jan 13-17 – Sub-Regional/Caribou Task Force, Edmonton  
 Jan 17 – Northwest Species at Risk / Alberta Biodiversity Monitoring Institute Open House  
 Jan 21 – Regional Economic Development Initiative  
 Jan 23 – Mackenzie Frontier Tourism Association

**Resolution# 025-20**

Moved by Councillor Anderson  
 THAT Council receive the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

Deputy Mayor Langford:

Jan 14 – Ag/Forestry Wildfire Review  
 Jan 17 – Northwest Species at Risk Open House  
 Jan 21 – Attending Bill Neufeld's funeral  
 Jan 21 – Regional Economic Development Initiative Board meeting

Councillor Anderson:

Jan 14 – Ag/Forestry Wildfire Review  
 Jan 14 – Tolko Community Presentation  
 Jan 27 – Seniors Society

Councillor Forest:

Jan 14 – Ag/Forestry Wildfire Review

Councillor Jessiman:

Jan 15 – High Level Policing Society

Councillor Morgan:

Jan 17 – Northwest Species at Risk Open House  
 Jan 23 – Mackenzie Frontier Tourism Association meeting

Councillor Welke:

No sub-committee meetings.

**Resolution# 026-20**

Moved by Councillor Morgan

THAT Council accept the Councillor Committee reports for information.

CARRIED

## **10. ADMINISTRATION REPORTS**

### 10.1 Council Meeting Action List

#### **Resolution# 027-20**

Moved by Councillor Welke

THAT Council accepts the Council Meeting Action List for information.

CARRIED

### 10.2 Capital Project Status Report

#### **Resolution# 028-20**

Moved by Councillor Morgan

THAT Council accepts the Capital Project Status Report for information.

CARRIED

### 10.3 Department Report – Wildland Urban Interface (WUI) Team Update Dec 2019

#### **Resolution# 029-20**

Moved by Councillor Forest

THAT Council accepts the Dec 2019 Wildland Urban Interface Team Update for information.

CARRIED

## **11. ADMINISTRATIVE INQUIRIES**

None.

## **12. OLD BUSINESS**

None.

## **13. NEW BUSINESS**

### 13.1 Terms of Reference (TOR) for the Community Economic Development Initiative (CEDI) - rise and report from the Dec 16, 2019 CoW meeting

#### **Resolution# 030-20**

Moved by Deputy Mayor Langford

THAT Council approve the Terms of Reference for the *Community Economic Development Initiative Working Group between the Dene Tha' First Nation and the Town of High Level.*

CARRIED

### 13.2 NAEL - Request for letter of support from Mayor Bill Givens/City of GP re Open Letter to Residents of Quebec - rise and report from the Dec 16, 2019 CoW meeting

#### **Resolution# 031-20**

Moved by Councillor Morgan

THAT Council move the NAEL - Request for letter of support from Mayor Bill Givens/City of GP re Open Letter to Residents of Quebec for information.

CARRIED

### 13.3 Kraft Hockeyville 2020 - rise and report from the Jan 20, 2020 CoW meeting

#### **Resolution# 032-20**

Moved by Councillor Jessiman

THAT Council amend Resolution 011-20 to read; Council instructs Administration to consider putting forward a nomination to Kraft Hockeyville in 2021; and furthermore to rally behind La Crete by

supporting their Kraft Hockeyville nomination 2020 for Northern Lights Recreation Centre.

CARRIED

13.4 Peace Region Community Futures - Women in the North Conference, Apr 29-30, 2020, Peace River  
- rise and report from the Jan 20, 2020 CoW meeting

**Resolution# 033-20**

Moved by Councillor Morgan  
THAT Council approve Mayor McAteer's attendance at the Women in the North Conference in Peace River, Apr 29-30/2020.

CARRIED

13.5 2019 Annual Peace Officer Report  
- rise and report from the Jan 20, 2020 CoW meeting

**Resolution# 034-20**

Moved by Councillor Welke  
THAT Council accepts the Municipal Enforcement 2019 Annual Report for information.

CARRIED

13.6 Peace Officer Enhanced Authority / Community Policing Plan  
- rise and report from the Jan 20, 2020 CoW meeting

**Resolution# 035-20**

Moved by Councillor Morgan  
THAT Council permits the Town of High Level Administration to lobby the Solicitor General of Alberta and the RCMP "K" Division to provide enhanced authorities to High Level Peace Officers in the form of Authority to execute Criminal Code Warrants, Criminal Code S. 322(1) – Theft under \$5000, Criminal Code S. 430(1) – Mischief under \$5000, Criminal Code S. 175(1) – Cause disturbance, Criminal Code S. 270(1) – Assault Peace Officer, Criminal Code S. 129(a) – Obstruct Peace Officer;

AND THAT the Town of High Level personally advocate to the RCMP "K" Division to ensure support; and

AND FURTHER, THAT Council permits the Town of High Level Administration to apply for the Innkeepers Act as well as the authority of Section 69(2) & 70 of the Gaming, Liquor and Cannabis Act.

AND FURTHERMORE, THAT Council accept the Municipal Enforcement Departments 2020 Enforcement Plan as the community enforcement model for High Level Peace Officers for the year.

CARRIED

13.7 AEMA - Emergency Management Stakeholder Summit, Feb 19-20, 2020  
- rise and report from the Jan 20, 2020 CoW meeting

**Resolution# 036-20**

Moved by Councillor Anderson  
THAT Council accept the AEMA - Emergency Management Stakeholder Summit for information.

CARRIED

13.8 2020 Operating Budget Request – H&S / Risk Management

**Resolution# 037-20**

Moved by Councillor Forest  
THAT Council instruct Administration to include a \$2,000 increase to Program Supplies (00-2-12-21-511) into the final 2020 Operating Budget

to be funded by municipal taxes.

CARRIED

13.9 Admin Request – 5<sup>th</sup> Annual Frostival, Feb 21 to Feb 22, 2020

**Resolution# 038-20**

Moved by Councillor Morgan

THAT all available Councillors participate at the 5<sup>th</sup> Annual Frostival on Feb 21-22, 2020 and Deputy Mayor Langford share a few words at the opening ceremonies on Feb 21<sup>st</sup> at Jubilee Park; and

THAT Administration send an invitation to MLA Dan Williams to share a few words during the opening ceremony.

CARRIED

13.10 RFD: Crestview Strategies

**Resolution# 039-20**

Moved by Councillor Jessiman

THAT Council approve the entering into of a contract with Crestview Strategy for \$8,500 per month, plus pre-approved expenses, for a minimum six-month term, to provide funding identification services for the construction of recreational facilities in the Town of High Level.

FURTHER THAT the Council for the Town of High Level set a meeting for February 19, 2020 at 1700h in High Level as a recreational facility funding planning meeting.

CARRIED

#### **14. CORRESPONDENCE FOR ACTION**

14.1 Watt Mountain Wanderers Snowmobile Club – Request to Council for a development permit fee exemption / reimbursement.

**Resolution# 040-20**

Moved by Deputy Mayor Langford

THAT Council approve the reimbursement of \$200 the Watt Mountain Wanderers were charged as the fee for development permit DP19-025.

CARRIED

#### **15. CORRESPONDENCE FOR INFORMATION**

~~15.1 Alberta Order of Excellence~~

15.2 Mackenzie Frontier Tourism Association – draft meeting minutes from Dec 12, 2019

15.3 Municipal Affairs – Minister's response re Wildland Urban Interface fire teams.

15.4 Municipal Affairs – Grants In Place of Taxes (GIPOT) update

15.5 Rural Municipalities Association of Alberta Contact Newsletter, Jan 24<sup>th</sup>, 2020 Issue 3

15.6 TOHL correspondence:

- Minister Dreesen – Minister's Wildfire Roundtable, Dec 14, 2019
- RCMP High Level Detachment – Enhanced Policing Services
- Peace Library System – E-books for All

**Resolution# 041-20**

Moved by Councillor Jessiman

THAT Council move 15.1 Alberta Order of Excellence to in camera and accept items 15.2 to 15.6 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

None.

**18. IN CAMERA**

**Resolution# 042-20**

Moved by Councillor Forest  
THAT Council move in camera at 7:54 p.m.

CARRIED

Meeting recessed at 7:55 p.m.  
Meeting resumed at 8:04 p.m

**Resolution# 043-20**

Moved by Councillor Morgan  
THAT Council move out of in camera at 9:33 p.m.

CARRIED

18.1 Alberta Social Housing Corp.  
Intergovernmental Relations  
Pursuant to FOIP, Div 2, s. 21(1)(ii)

18.2 Intergovernmental Relations  
Pursuant to FOIP, Div 2, s. 21(1)(iii)

18.3 AUMA Summit review – CAO  
Intergovernmental Relations  
Pursuant to FOIP, Div 2, s. 21(1)(ii)

18.4 Alberta Order of Excellence L. Gervais, B. Schnarr and S. Beaton left the meeting at 9:03 p.m.

**19. ADJOURNMENT**

**Resolution# 044-20**

Moved by Councillor Morgan  
THAT Council adjourn the January 27, 2020 Regular meeting at  
9:33 p.m.

CARRIED

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Mayor

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Municipal Clerk