

# Town of High Level

## Policy 187-02

---

Title: SNOW AND ICE CONTROL POLICY

Authority: Council

Council Motion: Resolution No. 35-02

Date: January 28, 2002

Old Policy No.: PW 05-02

Rescinds: PW01-98, PW04-91

---

### **Purpose of Policy:**

To regulate a snow and ice maintenance system for Town roads and the High Level Airport to allow for:

- Prompt response to emergencies by Fire, Ambulance, Police and Hospital access
- For reasonable vehicular access to schools, primary highways, business industry and residents.

## **ROADS**

### ***Road Snow Removal Guidelines***

1. Snow removal will be initiated after the compacted snowfall exceeds 50 mm on Snow Routes One and Two, and 100 mm on Snow Routes Three and 150 mm on Snow Route Four. Amounts less than this may be removed due to road conditions.  
Amended February 28, 2005
2. Snow that has accumulated on the streets shall not be placed onto any developed lots, or sidewalks. Snow may be windrowed on the street, medians or boulevards until removed- Snow may be windrowed and placed in ditches and undeveloped lots to minimize expenditures.
3. All centers of the street windrows will be signed or flagged if left overnight.
4. Snow will be removed to designated dumping areas as early as possible, when it is cost effective to do so or when snow piles may cause a hazard.
5. Snow will be cleared from the streets as per the priority map attached and forming Schedule "A". Snow shall first be cleared from Snow Route 1, which includes public emergency vehicle access; then subsequently from Snow Route 2 which includes public facility parking lots; and then be cleared from Snow Route 3 residential areas. If an additional snowfall occurs during a clearing cycle we will return to Snow Routes 1 & 2 and then afterwards continue on Snow Route 3.

6. Snow Removal Route 3 (Residential Area) will be broken into manageable blocks. Rotation of the blocks will be altered as to which one is done first unless road conditions are substantially worse in a different block.
7. Laneways will be priority 4. Snow removal may occur on lane ways if they become impassible or severely rutted.
8. The Chief Administrative Officer may amend Schedule “A” due to changes to the road system using the guidelines as set out in this policy.
9. The Town shall take reasonable measures to clear the roadways of snow and ice prior to special events such as parades.

Amended November 27, 2006

### ***Roadway Sanding Guidelines***

1. Priorities for roadway sanding (ice control) will follow the snow route map and will be to improve traction for vehicles. Normally roadway sanding will be carried out at marked crosswalks, rail crossings, vertical grades, and at highways, arterial and collector intersections only. It is not common practice to sand streets in their entirety or at mid block locations unless there is a marked crosswalk.
2. In extreme weather conditions such as freezing rain, the Director of Operational Services has the authority to modify this policy to address the extreme weather conditions.

## **SIDEWALKS**

### ***Sidewalk Snow Removal Guidelines***

1. All sidewalks adjacent to municipal and residential lands will be cleared of snow to make them passable within 72 hours of the cessation of snowfall by the Town of High Level.
2. Snow that has accumulated on the sidewalks shall not be placed onto any developed lots. Snow may be windrowed on the street, medians or boulevards until removed. Snow may be windrowed and placed in ditches and undeveloped lots to minimize expenditures. To minimize expenditures snow may be windrowed and placed in ditches and undeveloped lots by the Town of High Level.
3. Access from the roadway to the property on either side of the sidewalk will be the responsibility of the adjacent landowner to maintain.
4. In the event of ice conditions, the Town will assess the conditions and take whatever measures are deemed appropriate.

**General Limitations for Snow and Ice Control**

1. Prioritizing of roads may change from the above categories due to conditions and operating efficiencies;
2. Property owners or tenants are responsible to maintain safe access to and on their respective properties;
3. Underlying condition of the roads and sidewalks may change operating procedures;
4. The cost of providing the service must be within the approved budget.

**AIRPORT**

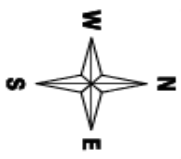
***Airport Snow Removal Guidelines***

1. Airport Snow and Ice Maintenance will be managed in accordance with the Airport Operations Manual, Appendix G Winter Maintenance Plan.

	DATE	RESOLUTION
Adopted	January 28, 2002	35-02
Amended	February 28, 2005	80-05
Amended	November 27, 2006	432-06
Amended	February 25, 2008	567-08
Amended	June 27, 2016	277-16

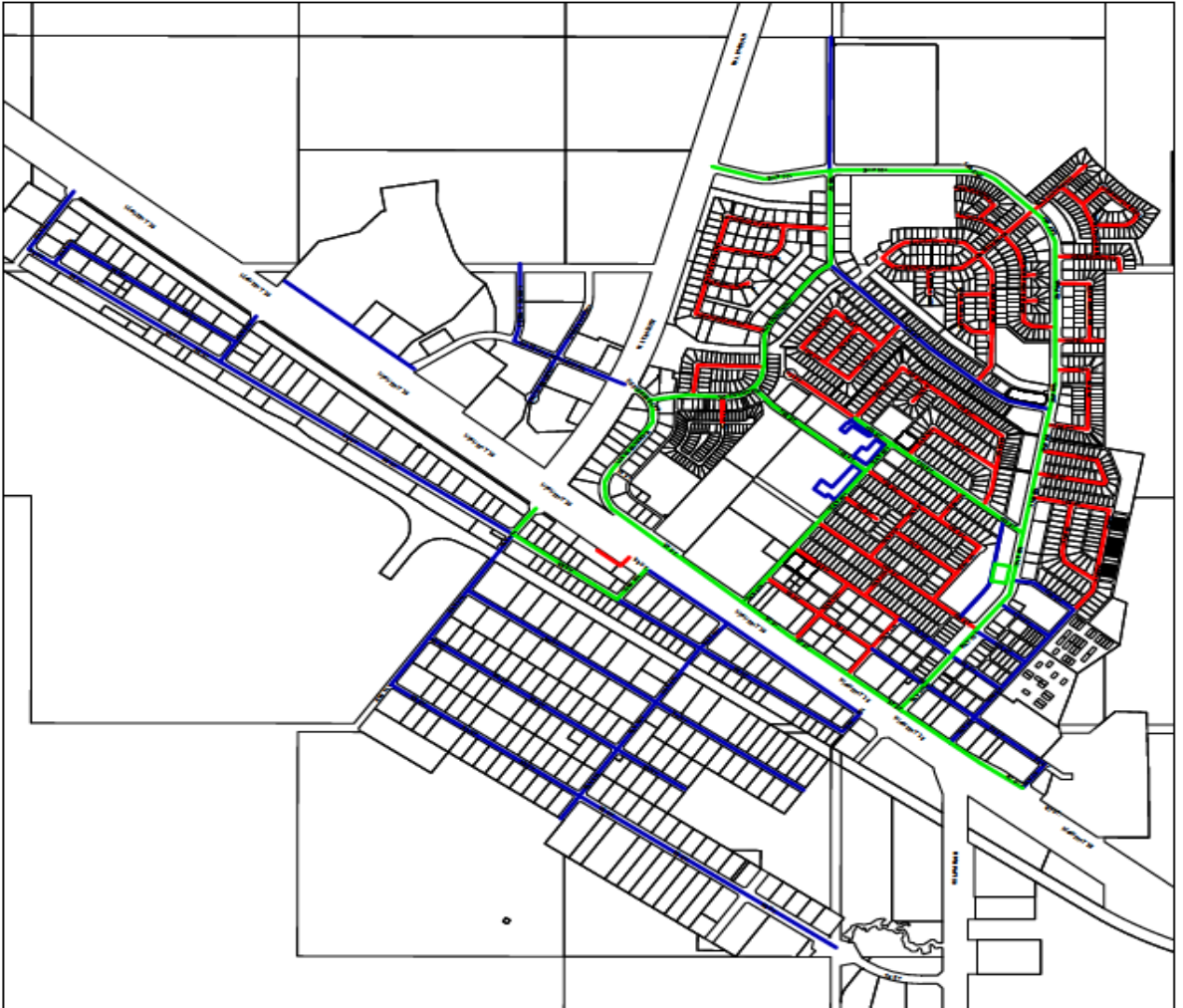
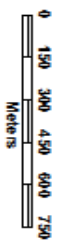


## Snow and Ice Removal Policy Schedule "A" Snow Routes Map



### Legend

- Snow Route 1
- Snow Route 2
- Snow Route 3
- Lane Ways 4



The Town of High Level makes no representation or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the Town of High Level shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of the Town of High Level.

© 2016 Town of High Level. All Rights Reserved.