



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers, September 26, 2022 at 7:00 p.m.**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Boyd Langford Brent Anderson Terry Jessiman Josh Lambert Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<b><u>STAFF</u></b>	Clark McAskile Jeri Phillips Ruth Rolfe Keith Straub Hayley Gavin Bill Schnarr Sandra Beaton	Chief Administration Officer Director of Finance & Administration Director of Community Services Director of Operations Director of Planning and Development (Virtual) Communications Coordinator Municipal Clerk/Recording Secretary

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

2.1 Regular Meeting Agenda for September 26, 2022

**Resolution# 317-22**  
Moved by Councillor Lambert  
THAT Council adopt the September 26, 2022, Regular Meeting Agenda with the addition of items 13.1 Blanket Exercise and 13.2 Budget process.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

5.1 Bill Wiebe and Mike Watson  
High Level Golden Range Society

Request for Council to consider extension of the walkway from the Seniors Center to the Library re accessing the garbage bin; repair (ideally, widened) of the sidewalk on the west side of the building; and removal of trees identified in the presentation.

**6. APPROVAL OF THE MINUTES**

6.1 August 29, 2022 Regular Council Meeting unapproved minutes

**Resolution# 318-22**  
Moved by Deputy Mayor Langford  
THAT Council approve the Regular Council meeting minutes of August 29, 2022, as amended.

CARRIED

**7. DELEGATION BUSINESS**

## 7.1 High Level Golden Range Society

**Resolution# 319-22**

Moved by Councillor Jessiman  
THAT Council move the request from the High Level Golden Range Society to the October budget meeting.

CARRIED

**8. MAYOR'S REPORT**

## 8.1 Mayor's report

September 13 – 26, 2022

Sep 21-23 – Alberta Municipalities Convention 2022, Calgary  
Sep 22 - Met with Ministers Shandro, Panda and Horner.

**Resolution# 320-22**

Moved by Councillor Welke  
THAT Council accept the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**9.1 Committee reports on which  
Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

Sep 14 – Mackenzie Regional Waste Management Commission  
Sep 21-23 – Alberta Municipalities Convention 2022, Calgary  
Met with Ministers Shandro, Panda and Horner

Councillor Anderson:

Sep 21-23 – Alberta Municipalities Convention 2022, Calgary  
Met with Ministers Shandro, Panda and Horner

**Resolution# 321-22**

Moved by Deputy Mayor Langford  
THAT the Town of High Level keep the Ministry of Alberta Transportation informed of our application under the Water for Life program, and  
FURTHER, THAT a Thank you letter be sent to each of the Minister who met with the Town of High Level during the Alberta Municipalities conference.

CARRIED

Councillor Jessiman:

Sep 16 - Child Advocacy Centre (CAC) Steering Committee  
New name for the centre: 'Bison Child & Youth Advocacy Centre'

Councillor Lambert:

Sep 20 – High Level & District Chamber of Commerce  
Sep 23 – Arrival and reveal of the new Zamboni

Councillor Welke:

Sep 23 – Arrival and reveal of the new Zamboni  
Attended a showing of the movie 'Guitar Lessons'.

**Resolution# 322-22**

Moved by Councillor Lambert

THAT Council accept the Councillor Committee reports for information.

CARRIED

**10. ADMINISTRATIVE REPORTS**

## 10.1 Council's Action List

**Resolution# 323-22**

Moved by Deputy Mayor Langford

THAT Council accept the Action List for information.

CARRIED

## 10.2 Capital Project Status Report

**Resolution# 324-22**

Moved by Councillor Anderson

THAT Council accept the Capital Project Status Report for information.

CARRIED

## 10.3 Event List

**Resolution# 325-22**

Moved by Councillor Jessiman

THAT Council accept the Event List for information.

CARRIED

## 10.4 Financial Report for Jul-Aug 2022

**Resolution# 326-22**

Moved by Councillor Jessiman

THAT Council accept the July–August 2022 report for information.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

None.

**13. NEW BUSINESS**

## 13.1 Blanket Exercise - proposed for November 21, 2022

**Resolution# 327-22**

Moved by Councillor Welke

THAT Council hold a Blanket Exercise on November 21, 2022; and THAT an invitation be extended to the Dene Tha' First Nation.

CARRIED

## 13.2 Budget process

**14. CORRESPONDENCE FOR ACTION**

None.

**15. CORRESPONDENCE FOR INFORMATION**

## 15.1 ToHL letter to Mackenzie County re Proposed Purchase of Property in Mackenzie County

**Resolution# 328-22**

Moved by Councillor Lambert  
THAT Council accepts item 15.1 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD****18. CLOSED SESSION**

Mayor McAteer ended the public portion of the meeting.

**Resolution# 329-22**

Moved by Councillor Lambert  
THAT Council move into closed session at 8:05 p.m., pursuant to FOIP section 24.

CARRIED

The following individuals remained in Closed Session:

Elected officials – C. McAteer, B. Langford, B. Anderson, J. Lambert, T. Jessiman, and J. Welke.

Staff – C. McAskile, J. Phillips, R. Rolfe, K. Straub, H. Gavin (virtual), B. Schnarr, and S. Beaton.

**Resolution# 330-22**

Moved by Councillor Jessiman  
THAT Council move out of closed session at 8:51 p.m.

CARRIED

18.1 Council Committee -  
Advice from officials, pursuant to FOIP,  
Part 1, Division 2, section 24(1)(b)(i).

18.2 Briefing Note: PrairiesCan Grant –  
Community Park – Substantial  
Completion  
Advice from officials, pursuant to FOIP,  
Part 1, Division 2, section 24(1)(b)(i),  
(c), and (g).

**Resolution# 331-22**

Moved by Deputy Mayor Langford  
THAT Council increase the budget for 2022 by \$340,000 from  
Municipal Sustainability Initiative Funding, to bring the Community  
Park project to substantial completion.

CARRIED

18.3 Chamber of Commerce – Staff  
Advice from officials, pursuant to FOIP,  
Part 1, Division 2, section 24(1)(b)(i),  
(d), and (g).

**Resolution# 332-22**

Moved by Councillor Lambert  
THAT Council table the Chamber of Commerce discussion regarding a  
services coordinator position to the Budget discussions.

CARRIED

**19. ADJOURNMENT**

**Resolution# 333-22**

Moved by Councillor Lambert

THAT Council adjourn the September 26, 2022, Regular Council meeting at 8:53 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk