



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers, September 12, 2022 at 7:00 p.m.**

APPROVED MINUTES

IN ATTENDANCE:

| | | |
|-----------------------|---|--|
| <u>COUNCIL</u> | Crystal McAteer Boyd Langford Brent Anderson Josh Lambert Terry Jessiman Jan Welke | Mayor Deputy Mayor Councillor Councillor Councillor Councillor |
| <u>STAFF</u> | Clark McAskile Jeri Phillips Ruth Rolfe Hayley Gavin Scott Smith Sandra Beaton | Chief Administration Officer Director of Finance & Administration Director of Community Services Director of Planning and Development Deputy Fire Chief Municipal Clerk/Recording Secretary |

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:11 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
September 12, 2022

Additions or amendments to the agenda.

Resolution# 297-22

Moved by Councillor Jessiman

THAT Council adopt the September 12, 2022 Regular Meeting Agenda with the addition of item 12.3 Guitar Lessons movie.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Sgt Mike BURNS, RCMP High Level
Detachment August 2022 Report

Sgt Mike BURNS presented the RCMP High Level Detachment's August 2022 Report. Sgt BURNS also announced his retirement in the Fall of 2022.

6. APPROVAL OF THE MINUTES

6.1 August 29, 2022 Regular Council
Meeting unapproved minutes

Resolution# 298-22

Moved by Council Lambert

THAT Council approve the Regular Council meeting minutes of August 2022, as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment
August 2022 Report.

Resolution# 299-22

Moved by Deputy Mayor Langford
THAT Council accept the RCMP High Level Detachment August 2022
Report for information.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report

Aug 29 – Sep 12, 2022

Aug 30 – Banner of Remembrance

Aug 31 – Rural Municipalities, Town Hall

MP Shannon Stubbs and MP Damien Kurek hosted a town
hall meeting on Aug 31. The following were some of the top
issues:

- Infrastructure concerns
- Lack of quality jobs/workers
- Housing
- Health services
- Definition of rural
- Transportation

Aug 31 – Regional Economic Development Initiative

Sep 07 – Get to Know You Night

Sep 07 – High Level Golden Range Society

Resolution# 300-22

Moved by Councillor Anderson
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which
Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Dwyer
- Councillor Jessiman
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

Aug 31 – Regional Economic Development Initiative

Sep 07 – Get to Know You Night

Councillor Anderson:

Sep 07 – High Level Golden Range Society

Councillor Jessiman:

No meetings to report.

Councillor Lambert:

Sep 07 – Get to Know You Night

Councillor Welke:

Aug 30 – Banner of Remembrance

Resolution# 301-22

Moved by Councillor Welke
THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 302-22

Moved by Deputy Mayor Langford
THAT Council accept the Action List for information.

CARRIED

10.2 Upcoming Events List

Fest of Ales date to be amended to Sep 22.

Resolution# 303-22

Moved by Councillor Lambert
THAT Council accept the Upcoming Events List for information.

CARRIED

10.3 Monthly Report to Council –
August 2022**Resolution# 304-22**

Moved by Councillor Anderson
THAT Council accept the Monthly Report for August 2022 for
information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

12.1 RFD: Request for Council to attend
the Implementation Plan Workshop
- Tabled from the Aug 29/2022 Regular
mtg.

Resolution# 305-22

Moved by Councillor Jessiman
THAT Council attends the full day Strategic Plan Implementation Plan
Workshop with CMR Consulting Inc., on October 18, 2022.

CARRIED

12.2 Changes to MGA s. 546 Order to
remedy dangers and unsightly property
- From the Aug 29/2022 Regular mtg.

Information.

12.3 Guitar Lessons movie

Information.

13. NEW BUSINESS

13.1 Firefighter's Ball, October 1st, 2022
Best Western Mirage

Resolution# 306-22

Moved by Councillor Welke
THAT Mayor McAteer provide an address at the High Level
Firefighter's Ball on October 1, 2022.

CARRIED

13.2 Review of the Joint Use Agreement with Fort Vermilion School Division
- Tabled from the Aug 29/2022 Regular mtg.

Resolution# 307-22

Moved by Deputy Mayor Langford
THAT Council approve the changes in the Joint Use Agreement with the Fort Vermilion School Division for one year, with increased hours provided at the arena at no charge; hours used at the pool and sports fields invoiced at the current rates; and Town usage at school gyms to remain the same.

CARRIED

13.3 Rate Bylaw Application for Sport Organization Advertising

Resolution# 308-22

Moved by Councillor Lambert
THAT Council allow youth organizations arena signage and advertising, free of charge, with the exception of the Zamboni; and

THAT commercial paid advertising has preferential placement.

CARRIED

13.4 Tri-Council meeting

Resolution# 309-22

Moved by Mayor McAteer
THAT Council host the Tri-Council meeting on October 19, 2022.

CARRIED

13.5 September 19, 2022 Committee of the Whole meeting

Resolution# 310-22

Moved by Councillor Jessiman
THAT Council cancel the September 19th Committee of the Whole meeting due to travel/attendance at the Alberta Municipalities Association September 2022 Conference.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Briefing Note prepared for Minister Panda, Alberta Transportation, regarding Town infrastructure projects Information.

15. CORRESPONDENCE FOR INFORMATION

15.1 University of Calgary/Cascade Projects – Canadian Northern Corridor Community Engagement Program, Back to the Community Report: High level

15.2 ToHL Airport Beautification Task Force draft meeting minutes, August 16, 2022

15.3 Regional Economic Development Initiative (REDI) meeting minutes, June 22, 2022

15.4 RCMP Commanding Officer Alberta, Deputy Commissioner C.M. Zablocki – Ltr to AB Government and Community Leaders

15.5 MP Kurek and MP Stubbs, Follow-up: Rural Municipalities Town hall

15.6 ToHL – Ltr of support for the Dene Tha' First Nation Indigenous Women's Shelter

Resolution# 311-22

Moved by Councillor Anderson
THAT Council accept items 15.1 to 15.6 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD**18. CLOSED SESSION**

Mayor McAteer thanked the viewers and ended the public portion of the meeting.

Director Rolfe and Deputy Fire Chief Scott left the meeting.

Mayor McAteer requested a motion to move into closed session.

Resolution# 312-22

Moved by Councillor Jessiman

THAT Council move into closed session at 8:15 p.m., pursuant to FOIP Part 1, Division 2, sections 16, 21, 23, and 24.

CARRIED

The following individuals remained in closed session:

Elected officials – C. McAteer, B. Langford, B. Anderson, T. Jessiman, J. Lambert, and J. Welke.

Staff – C. McAskile, J. Phillips, H. Gavin, and S. Beaton.

Resolution# 313-22

Moved by Councillor Anderson

THAT Council move out of closed session at 8:39 p.m.

CARRIED

18.1 Acquisition of Property –
Business interests of a third party and
Advice from officials, pursuant to FOIP
Part 1, Division 2, sections 16(1)(c)(i),
24(1)(a) and (b)(i), respectively.

Resolution# 314-22

Moved by Councillor Jessiman

THAT the Town of High Level purchase SE-33-109-19-5 for the stated asking price of \$250,000.00 (Two-Hundred and Fifty Thousand Dollars); and

FURTHER, THAT the Town fund the purchase from Utilities Reserve.

CARRIED

18.2 Briefing Note: Annexation -
Intergovernmental relations and Local
public body confidences, pursuant to
FOIP Part 1, Division 2, sections
21(1)(a)(ii), and 23(1)(a), respectively.

~~**Resolution# 315-22**~~ **Rescinded by Res# 030-23 – Jan 23, 2023**

~~Moved by Council Jessiman~~

Meeting

~~THAT the Town of High Level proceed with a separate annexation process and application pending the successful purchase of SE-33-109-19-5.~~

CARRIED

19. ADJOURNMENT

Resolution# 316-22

Moved by Councillor Lambert

THAT Council adjourn the September 12, 2022 Regular Council meeting at 8:40 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk