



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers, June 13, 2022 at 7:00 p.m.  
Live Streamed through Town of High Level Facebook**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Boyd Langford Brent Anderson Robyn Dwyer Josh Lambert Terry Jessiman Jan Welke	Mayor Deputy Mayor Councillor Councillor (arrived at 7:01 pm) Councillor Councillor Councillor
<b><u>STAFF</u></b>	Clark McAskile Jeri Phillips Ruth Rolfe Keith Straub Rodney Schmidt Hayley Gavin Charles Carstens Bill Schnarr Sandra Beaton	Chief Administration Officer Director of Finance & Administration Director of Community Services Director of Operations Director of Protective Services Director of Planning and Development Manager HR & IT Services Communications Coordinator Municipal Clerk/Recording Secretary

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

2.1 Regular Meeting Agenda for  
June 13, 2022

Additions or amendments to the agenda.

**Resolution# 203-22**

Moved by Councillor Welke  
THAT Council adopt the June 13, 2022 Regular Meeting Agenda with  
the move of 15.6 and 15.8 to New Business 13.5 and 13.6,  
respectively.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

5.1 Corporal Danny Mills  
RCMP High Level Detachment  
May 2022 Occurrence Stats

The RCMP High Level Detachment presented to Council the May 2022  
Occurrence Stats and Quarterly Community Policing Report –  
January 1 to March 31, 2022.

5.2 Brianne Hinson and Jacquie Bateman, High Level Agriculture Society

Jacquie Bateman delivered a presentation to Council of overage costs associated with relocation of the rodeo grounds. The Agricultural Society is requesting Council to cover the additional and final cost of \$4,240.20.

5.3 High Level Resident Leslie Snyder

Leslie Snyder delivered a presentation to Council regarding the volume of mosquitos in High Level and mosquito control.

## **6. APPROVAL OF THE MINUTES**

6.1 May 24, 2022 Regular Council Meeting unapproved minutes

### **Resolution# 204-22**

Moved by Councillor Dwyer  
THAT Council approve the Regular Council meeting minutes of May 24, 2022 as circulated.

CARRIED

## **7. DELEGATION BUSINESS**

7.1 RCMP High Level Detachment May 2022 Occurrence Stats and Quarterly Community Policing Report – January 1 to March 31, 2022.

### **Resolution# 205-22**

Moved by Councillor Anderson  
THAT Council accept the RCMP High Level Detachment May 2022 Occurrence Stats and Quarterly Community Policing Report – January 1 to March 31, 2022 for information.

CARRIED

7.2 High Level Agriculture Society, Rodeo Grounds relocation – costs associated with relocation.

### **Resolution# 206-22**

Moved by Mayor McAteer  
THAT Council provide a \$4,240.20 grant to the High Level Agriculture Society for the final remaining cost associated with the rodeo grounds relocation.

CARRIED

7.3 Mosquito control presentation

### **Resolution# 207-22**

Moved by Deputy Mayor Langford  
THAT Council direct administration to investigate mosquito control opportunities and whether this can be facilitated in the current budget year, and bring the information to the June 2022 Committee of the Whole.

CARRIED

## **8. MAYOR'S REPORT**

8.1 Mayor's report

### May 25 – June 13, 2022

AHS has issued an expression of interest in qualifications for home-care to ensure sustainable homecare across Alberta. One of the areas being explored is having private, supportive live-in care providers (in your own home or the client's home). Home will remain publically funded.

Renovations to Mackenzie House – 2 phases: landscaping issues (not draining properly, trees dying, grass is not growing. Other phase is the

actual construction of the two floors, being tendered in July 2022 with a start date in August 2022...aiming at November 2022 (hopeful) when they start accepting clients.

SRHI housing – used to have a threshold with minimum income, had to pay 20% of your income towards your rent-to-own...now rising up to 30% going forward.

Jun 08 – Tri-Council meeting held in the new arena in La Crete  
 - Discussed having presentations from regional organization  
 - Discussed Rainbow Lake and Chateh having a 2<sup>nd</sup> evacuate route

Northern Alberta Elected Leaders (NAEL) meeting – spoke of resolution that Grande Prairie put forward regarding ‘Disparity in Electricity and Transmission Rates’. “...IT IS THEREFOR RESOLVED THAT ABmunis advocate for the province to eliminate the disparity in electricity pricing for transmission and distribution charges across the Province by adopting a model similar to British Columbia or Saskatchewan”.

This item will go forward at the AB Municipalities Summer Caucus on June 16, 2022.

**Resolution# 208-22**

Moved by Councillor Jessiman

THAT Council accept the Mayor’s report for information.

CARRIED

## 9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Dwyer
- Councillor Jessiman
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

May 25 – Mackenzie Regional Waste Management Commission (MRWMC)

May 26 – Session 3 of the Elected Officials Education Program (EOEP) course, Land Use and Development Approvals

Jun 02 – Session 4 of the EOEP, Land Use and Development Approvals

Councillor Anderson:

May 26 – Transportation Society

May 28 – Peace Library Society meeting

Jun 01 – Golden Range Society

Jun 08 – Tri-Council meeting

Jun 09 – High School Bursary Committee

(Bursary recipients: Heather Whitworth and Ty Moore)

Councillor Dwyer:

May 25 – MRWMC

June 07 – Banner of Remembrance

Councillor Jessiman:

Jun 08 – High Level Policing Society AGM

Councillor Lambert:

Jun 08 – Tri-Council meeting

Jun 10 – High School Bursary Committee (presented the 2 awards at the High School Graduation Ceremony on June 11<sup>th</sup>)

Councillor Welke:

Jun 07 – Northwest Regional FASD Society meeting

Temporarily closing the housing wing re staffing concerns related to 24-hour staffing.

Jun 08 – Tri-Council meeting

Jun 09 – High School Bursary Committee

Discussion re pickle ball

Update on the movie 'Guitar Lessons'. Still waiting for a release date/best time to release. It remains a work in progress.

**Resolution# 209-22**

Moved by Councillor Lambert

THAT Council accept the Councillor Committee reports for information.

CARRIED

**10. ADMINISTRATIVE REPORTS**

## 10.1 Council's Action List

One of the individuals appointed to the Film Industry is leaving the area and cannot participate in the Task Force.

Questions re the progress of the 'new' Regional Shared Service Agreement.

**Resolution# 210-22**

Moved by Deputy Mayor Langford

THAT Council accept the Action List for information.

CARRIED

## 10.2 Upcoming Events List

**Resolution# 211-22**

Moved by Councillor Dwyer

THAT Council accept the Upcoming Events List for information.

CARRIED

## 10.3 Monthly Report to Council – May 2022

**Resolution# 212-22**

Moved by Councillor Lambert

THAT Council accept the May 2022 Monthly Report to Council for information.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

12.1 RFD: 2022 Property Tax Recovery Public Auction Reserve Bids and Conditions

**Resolution# 213-22**

Moved by Deputy Mayor Langford

THAT Council set the reserve bids for the following properties subject to property tax arrears recovery public auction in 2022,

ROLL #	LOT	BLOCK	PLAN	TOTAL CURRENT ASSESSED VALUE
0054.000	7A	14	402NY	<b>66,810</b>
0216.000	1	8	3510KS	<b>55,080</b>
1570.000	5	53	0225391	<b>115,560</b>
0351.000	10-11	23	4507NY	<b>236,720</b>

AND

THAT Council establish the sale conditions that a 25% down payment via cash or certified cheque is required within 24 hours of auction close; with payment in full due within 30 days. Additional sale conditions for any property that is subject to MGA s.546 Order to remedy dangers and unsightly property, a designated officer will issue an order in compliance with the MGA.

CARRIED

The meeting recessed at 8:23 p.m.

The meeting resumed at 8:29 p.m.

**13. NEW BUSINESS**

13.1 RFD: Assessment Review Board (ARB) appointment

**Resolution# 214-22**

Moved by Councillor Anderson

THAT Council reappoint Jerry Chomiak to the Assessment Review Board.

CARRIED

13.2 Alberta Municipalities (AM) 2022 Convention & Trade Show in Calgary, Sep 21-23, 2022

**Resolution# 215-22**

Moved by Councillor Dwyer

THAT all interested Councillors attend the Alberta Municipalities 2022 Convention & Trade Show in Calgary, September 21-23, 2022.

CARRIED

13.3 Invitation from Municipal Affairs to Request a meeting with the Minister at the Alberta Municipalities 2022 Convention & Trade Show

**Resolution# 216-22**

Moved by Councillor Anderson

THAT Council request a meeting with Minister McIver to discuss issues concerning Council.

CARRIED

13.4 Ric McIver, Minister Municipal Affairs – Invitation to municipalities to provide input re the Local Authorities Election Act (LAEA) and the Municipal Government Act (MGA) Code of Conduct requirements.

**Resolution# 217-22**

Moved by Deputy Mayor Langford

THAT Council accept the invitation to provide input re the Local Authorities Election Act and the Municipal Government Act Code of Conduct requirements for information.

CARRIED

13.5 Letter from Shannon Stubbs, M.P., Shadow Minister for Rural Economic Development and Rural Broadband Strategy

**Resolution# 218-22**

Moved by Councillor Welke

THAT Administration send an expression of interest from the Town of High Level Council to M.P. Shannon Stubbs regarding participation in the proposed townhall.

CARRIED

13.6 Alberta Health Services – Updates on Addiction and Mental Health Staffing in the North Zone.

**Resolution# 219-22**

Moved by Councillor Dwyer.

THAT Council instruct Administration to send a letter to Alberta Health Services to thank them for providing the update on Addiction and Mental Health Staffing in the North Zone.

AND FURTHER THAT Council also write a letter to the Associate Minister of Mental Health and Addictions restating their request to increase the number of Addiction Counsellors in our area and to add recruitment incentives for health care workers in rural and remote locations.

CARRIED

#### **14. CORRESPONDENCE FOR ACTION**

None.

#### **15. CORRESPONDENCE FOR INFORMATION**

15.1 High Level Forests Public Advisory Committee, meeting minutes May 17, 2022

15.2 Peace Library System (PLS) – By the Numbers 2021 PLS Member Library Activities

15.3 Peace Library System (PLS) – Board Meeting Highlights, May 28, 2022

15.4 Municipal Affairs Engagement Team, Municipal Census Discussion – Group Feedback Summary

15.5 Alberta Health Services, Indigenous Support Line Launch

Moved to 13.5

15.7 ToHL High School Bursary Award Recipients

Moved to 13.6

**Resolution# 220-22**

Moved by Councillor Jessiman

THAT Council accept item 15.1 to 15.5 and 15.7 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

None.

**18. CLOSED SESSION**

Mayor McAteer thanked the viewers and ended the public portion of the meeting.

**Resolution# 221-22**

Moved by Councillor Welke

THAT Council move into closed session at 8:40 p.m., pursuant to FOIP Part 1, Division 2, sections 21 and 24.

CARRIED

The following individuals remained in Closed Session:

Elected officials – C. McAteer, B. Langford, B. Anderson, R. Dwyer, T. Jessiman, J. Lambert, and J. Welke.

Staff – C. McAskile, J. Phillips, R. Rolfe, K. Straub, H. Gavin, R. Schmidt, B. Schnarr, C. Carstens and S. Beaton.

**Resolution# 222-22**

Moved by Councillor Jessiman

THAT Council move out of closed session at 9:14 p.m.

CARRIED

18.1 Evacuation Centre discussion - Intergovernmental relations and Advice from officials, pursuant to FOIP, Part 1, Division 2, sections 21(1)(a) and 24(1)(b), respectively.

**Resolution# 223-22**

Moved by Councillor Anderson

THAT the designed evacuation centre be referred to as "The Multipurpose Evacuation Centre", in the interim.

CARRIED

18.2 Industrial road rehabilitation financing - Advice from officials, pursuant to FOIP, Part 1, Division 2, section 24(1)(b) and (g).

**Resolution# 224-22**

Moved by Councillor Lambert

THAT Council direct Administration to prepare a borrowing bylaw for the estimated funding requirements for the rehabilitation of 92 Street and 114 Avenue after the allocation of grants and prepare a Local Improvement Plan for the recovery of 50% of the annual cost of the borrowing for the 2023 tax year.

CARRIED

**19. ADJOURNMENT**

**Resolution# 225-22**

Moved by Councillor Welke

THAT Council adjourn the June 13, 2022 Regular Council meeting at 9:17 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk