



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers, May 24, 2022 at 7:00 p.m.
Live Streamed through Town of High Level Facebook**

APPROVED MINUTES

IN ATTENDANCE:

COUNCIL

Crystal McAteer	Mayor
Boyd Langford	Deputy Mayor
Brent Anderson	Councillor
Robyn Dwyer	Councillor
Terry Jessiman	Councillor
Josh Lambert	Councillor
Jan Welke	Councillor

STAFF

Clark McAskile	Chief Administrative Officer
Jeri Phillips	Director of Finance & Administration
Ruth Rolfe	Director of Community Services
Keith Straub	Director of Operations
Bill Schnarr	Communications Coordinator
Charles Carstens	Human Resources & IT Manager
Sandra Beaton	Municipal Clerk/Recording Secretary

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
May 24, 2022

Request for additions or amendment to the agenda.

Resolution# 185-22

Moved by Councillor Anderson
THAT Council adopts the May 24, 2022 Regular Meeting Agenda with
the addition of item 13.6 Municipal Census Regulation.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

None.

6. APPROVAL OF THE MINUTES

6.1 May 9, 2022 Regular Council
Meeting unapproved minutes.

Resolution# 186-22

Moved by Deputy Mayor Langford
THAT Council approves the May 9, 2022 Regular Council meeting
minutes as circulated.

CARRIED

6.2 May 11, 2022 Special meeting
unapproved minutes

Resolution# 187-22

Moved by Councillor Dwyer
THAT Council approves the May 11, 2022 Special Council meeting
minutes of as circulated.

CARRIED

7. DELEGATION BUSINESS

None.

8. MAYOR'S REPORT

8.1 Mayor's report

May 10 - 24, 2022

May 09 – Interview with Global TV re the 3rd Anniversary of the Chuck
Egg Creek fire

May 09 – Interview with 630 CHED Radio Station

May 09 – Interview with CBC Radio

May 10 – Interview with Canadian Press

May 11 – Real Talk with Ryan Jespersen

May 11 – CBC (French) channel

May 12 – CBC, Julia Long

May 17 – Strategic Planning

May 22 – Edmonton Journal released 'Opinion editorial'

Resolution# 188-22

Moved by Councillor Jessiman
THAT Council accepts the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which
Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Dwyer
- Councillor Jessiman
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

May 11 – Special Council Meeting

May 11 – Elected Official Education Program (EOEP), last course
delivery re *Council's Role in Service Delivery*

May 12 – EOEP, 1st session in *Land Use and Development*

May 18 – Regional Economic Development Initiative Board meeting

May 19 – EOEP, 2nd session in *Land Use and Development*

May 19 – Mackenzie Regional Waste Management Commission

Councillor Anderson:

May 11 – Special Council Meeting

May 17 – Strategic Planning

Councillor Dwyer:

May 10-11 – AB Crime Prevention Conference in Canmore

May 11 – Special Council Meeting

May 17 – Strategic Planning

Councillor Jessiman:

May 11 – Special Council Meeting
 May 11 – High Level Community Policing Society
 May 17 – Strategic Planning

Councillor Lambert:

May 11 – Special Council Meeting
 May 17 – Strategic Planning

Councillor Welke:

May 17 – Strategic Planning

Resolution# 189-22

Moved by Councillor Lambert
 THAT Council accepts the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 190-22

Moved by Deputy Mayor Langford
 THAT Council accepts the Action List for information.

CARRIED

10.2 Capital Projects Status Report

Resolution# 191-22

Moved by Councillor Anderson
 THAT Council accepts the Capital Projects Status Report for information.

CARRIED

10.3 Events Listing

Resolution# 192-22

Moved by Councillor Jessiman
 THAT Council accepts the Events Listing for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 RFD: 2021 Grants in Place of Taxes (GIPOT) Write-offs

Resolution# 193-22

Moved by Councillor Welke
 THAT Council authorize the write off amount of \$37,942.08 for the provincial government's grants in place of taxes (GIPOT); \$8,256.67 for the 2020 tax year ending December 31, 2020 and \$29,685.41 for

the 2021 tax year ending December 31, 2021.

CARRIED

13.2 RFD: 2022 Property Tax Recovery
Public Auction Reserve Bids and
Conditions Reserve Bid

Resolution# 194-22

Moved by Deputy Mayor Langford
THAT Council table the 2022 Property Tax Recovery Public Auction
and Conditions Reserve Bid to the June 15, 2022 Committee of the
Whole meeting.

CARRIED

13.3 Debt Management Policy 268-22
Draft
- From the May 16, 2022 CoW Mtg.

Resolution# 195-22

Moved by Deputy Mayor Langford
THAT Council adopt Debt Management Policy 268-22 as presented.

CARRIED

13.4 RFD: Film Industry Task Force,
public member appointment
- From the May 16, 2022 CoW Mtg.

Resolution# 196-22

Moved by Councillor Welke
THAT Council appoint Adam Kent, Michael Chandler, and Brian
Wishak to the High Level Film Industry Task Force until the next
Organizational Meeting.

CARRIED

13.5 RFD: Tourism Relief Fund

Resolution# 197-22

Moved by Councillor Jessiman
THAT Council rescind resolution 392-21 made November 8, 2021 to
approve the application for \$133,000 for Tourism Relief Funding with
the commitment of 50% from the municipality for \$66,500 to come from
Tourism Improvement Fee Reserve Fund.

CARRIED

Resolution# 198-22

Moved by Councillor Dwyer
THAT Council approve \$100,000 toward the Museum History Walk to
be expensed from the Tourism Improvement Fee Reserve Fund.

CARRIED

Resolution# 199-22

Moved by Councillor Lambert
THAT Council approve a joint application for Tourism Relief Funding
with the High Level Native Friendship Centre (HLNFC) for \$500,000 for
the development of the HLNFC Cultural Park and
adjoining Museum History Walk.

CARRIED

13.6 Municipal Census Regulation

Resolution# 200-22

Moved by Deputy Mayor Langford

THAT Council provide comment to Alberta Municipal Affairs on the proposed Municipal Census Regulation specifically:

- 1) Council's support for the exclusion of short-term recreational residents from a census count, and
- 2) Request the Census Time Period be allowed outside of the April 1 to June 30 time frame with the approval of the Minister.

CARRIED

14. CORRESPONDENCE FOR ACTION

None.

15. CORRESPONDENCE FOR INFORMATION

15.1 Energy Associates International, Wholesale Natural Gas Market Update - Town of High Level, May 13, 2022

Resolution# 201-22

Moved by Councillor Lambert

THAT Council accept items 15.1 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

High Level resident expressed concern regarding the situation from Friday to Sunday evening with the internet and cell service down. Expressed it was an unsafe situation...no notice/information provided.

18. CLOSED SESSION

None.

19. ADJOURNMENT**Resolution# 202-22**

Moved by Councillor Lambert

THAT Council adjourn the May 24, 2022 Regular Council meeting at 8:15 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk