



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers, April 11, 2022 at 7:00 p.m.
Live Streamed through Town of High Level Facebook**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Robyn Dwyer Josh Lambert Terry Jessiman Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<u>STAFF</u>	Clark McAskile Jeri Phillips Keith Straub Rodney Schmidt Bill Schnarr Hayley Gavin Charles Carstens	Chief Administration Officer Director of Finance & Administration Director of Operations Director of Protective Services Communications Coordinator Land Use & Planning Manager (virtual) Manager HR & IT Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:02 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for
April 11, 2022

Additions or amendments to the agenda.

Resolution# 116-22

Moved by Councillor Jessiman
THAT Council adopt the April 11, 2022 Regular Meeting Agenda
as circulated.

CARRIED

3. PUBLIC HEARING

None.

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 Corporal Sam HOLMES
RCMP High Level Detachment

Corporal HOLMES presented the RCMP High Level Detachment
March 2022 Occurrence Stats.
Corporal HOLMES also thanked Council and staff for their support and
the use of Council Chambers for the RCMP Town Hall.

5.2 Louisa Robison, Peace Library
System

Louisa Robison presented the Peace Library System report to Council.

6. APPROVAL OF THE MINUTES

6.1 March 28, 2022 Regular Council Meeting unapproved minutes

Resolution# 117-22

Moved by Councillor Anderson
THAT Council approve the Regular Council meeting minutes of March 28, 2022 as amended.

CARRIED

7. DELEGATION BUSINESS

7.1 RCMP High Level Detachment March 2022 Occurrence Stats

Resolution# 118-22

Moved by Councillor Welke
THAT Council accept the RCMP High Level Detachment March 2022 report for information.

CARRIED

7.2 Peace Library System report

Resolution# 119-22

Moved by Councillor Dwyer
THAT Council accept the Peace Library System report for information.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report

March 29 – April 11

Mar 30 – Northwest Species at Risk Committee (NWSAR)
Mar 31 – Mackenzie Frontier Tourist Association (MFTA)
Apr 05 – Canadian Strategy Group (Michael Lohner)
Apr 06 – Town and Dene Tha' working group
Apr 06 – High Level and District Chamber of Commerce
Apr 06 – Golden Range Society

Resolution# 120-22

Moved by Deputy Mayor Langford
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Dwyer
- Councillor Jessiman (regrets)
- Councillor Lambert
- Councillor Welke

Deputy Mayor Langford:

Mar 30 – Northwest Species at Risk Committee
Apr 06 – Town and Dene Tha' working group

Councillor Anderson:

Apr 06 – Golden Range Society
Distribution of Thank You cards to businesses.

Councillor Dwyer:

No meetings to report.

Councillor Jessiman:
No meetings to report.
Distribution of Thank You cards to businesses.

Councillor Lambert:
Apr 06 – High Level and District Chamber of Commerce

Councillor Welke:
No meetings to report.

Resolution# 121-22
Moved by Councillor Welke
THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council's Action List

Resolution# 122-22
Moved by Councillor Anderson
THAT Council accept the Action List for information.

CARRIED

10.2 Upcoming Events List

Resolution# 123-22
Moved by Councillor Anderson
THAT Council accept the Upcoming Events List for information.

CARRIED

10.3 Monthly Report to Council – March 2022

Resolution# 124-22
Moved by Deputy Mayor Langford
THAT Council accept the March 2022 Monthly Report to Council for
information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 RFD: Council Participation in Tradeshaw

Resolution# 125-22
Moved by Councillor Welke
THAT Council approve Mayor McAteer, Councillor Jessiman, and
Councillor Anderson attending the Yellowknife tradeshow to promote
tourism in the Town, on the May 6 – 8, 2022 weekend.

CARRIED

13.2 Briefing Note: High Level & District Chamber of Commerce Support

Resolution# 126-22

Moved by Deputy Mayor Langford
THAT Council provide administrative support for the High Level and District Chamber of Commerce through a 0.4 FTE increase to the budgeted Summer Events Coordinator.

CARRIED

13.3 RFD: 2022 Final Operating Budget

Resolution# 127-22

Moved by Councillor Lambert
THAT Council adopt the 2022 Operating Budget as presented.

CARRIED

13.4 RFD: 2022 Fees Bylaw 1027-22

Resolution# 128-22

Moved by Councillor Lambert
THAT Council give First Reading to the 2022 Fees Bylaw 1027-22.

CARRIED

13.5 RFD: Property Tax Bylaw 1028-22

Resolution# 129-22

Moved by Deputy Mayor Langford
THAT Council give First Reading to Property Tax Bylaw 1028-22.

CARRIED

Resolution# 130-22

Moved by Councillor Dwyer
THAT Council give Second Reading to Bylaw 1028-22.

CARRIED

Resolution# 131-22

Moved by Councillor Anderson
THAT Council unanimously agree to consider Third Reading to Bylaw 1028-22.

CARRIED

Resolution# 132-22

Moved by Councillor Welke
THAT Council give Third Reading to Property Tax Bylaw 1028-22.

CARRIED

14. CORRESPONDENCE FOR ACTION

14.1 Invitation to Beaver First Nation Indian Residential School and Indian Day School Commemoration Event and Unveiling of Monument

Resolution# 133-22

Moved by Councillor Anderson
THAT Council approve Mayor McAteer's attendance at the Beaver First Nation Indian Residential School and Indian Day School Commemoration Event and Unveiling of Monument on May 17, 2022.

CARRIED

15. CORRESPONDENCE FOR INFORMATION

- 15.1 AHS Welcome to All North Zone Municipal Leaders, April 5, 2022
 15.2 Lac La Biche County - 2022 Healthier Communities Golf Tournament, Mar 16, 2022
 15.3 Municipal Affairs 2021/22 AB Community Partnership Strategic Initiatives - \$1.5 million grant for the Wildland Urban Interface Structure Protection Support (WUI) project
 15.4 District of Logan Lake, 2021 Tremont Creek Wildfire – Thank you letter.
 15.5 ToHL letter to Minister Nally re growing concern with the rising cost of natural gas and electricity

Resolution# 134-22

Moved by Councillor Jessiman
 THAT Council accept items 15.1 to 15.5 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

There were no questions from the individuals who attended the meeting.

18. CLOSED SESSION

Mayer McAteer thanked the viewers and ended the public portion of the meeting.

Resolution# 135-22

Moved by Councillor Dwyer
 THAT Council move into closed session at 8:31 p.m., pursuant to FOIP Part 1, Division 2, sections 16 and 24.

CARRIED

The meeting recessed at 8:31 p.m.
 The meeting resumed at 8:40 p.m.

The following individuals remained in closed session:
 Elected officials – C. McAteer, B. Langford, B. Anderson, R. Dwyer, T. Jessiman, J. Lambert, and J. Welke.
 Staff – J. Phillips, K. Straub, R. Schmidt, H. Gavin (virtual), B. Schnarr, and C. Carstens.

Resolution# 136-22

Moved by Councillor Dwyer
 THAT Council move out of closed session at 9:33 p.m.

CARRIED

18.1 Review of Purchasing Policy
 212-06
 Advice from officials, pursuant to FOIP,
 Part 1, Division 2, Section 24(1)(a) and
 (b)(i)

18.2 Airport Beautification Taskforce,
Review of renovation bids -
Business interests of a third party,
pursuant to FOIP, Part 1, Division 2,
Section 16(1)(a)(ii)

Resolution# 137-22

Moved by Councillor Lambert

THAT Council approves the Airport Terminal Painting and Renovations project and allocate \$68,000 from the Airport Reserve as the project funding.

CARRIED

19. ADJOURNMENT

Resolution# 138-22

Moved by Councillor Anderson

THAT Council adjourn the April 11, 2022 Regular Council meeting at 9:34 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk