



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING  
Council Chambers, February 14, 2022 at 7:00 p.m.  
Live Streamed through Town of High Level Facebook**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Boyd Langford Brent Anderson Robyn Dwyer Terry Jessiman Josh Lambert Jan Welke	Mayor (virtual, 7:56pm) Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<b><u>STAFF</u></b>	Jeri Phillips Ruth Rolfe Keith Straub Rodney Schmidt Hayley Gavin Charles Carstens	Director of Finance & Administration Director of Community Svcs Director of Operations Director of Protective Svcs (virtual, 7:11pm) Land Use & Planning Manager (virtual) Manager HR & IT Svcs
<b><u>REGRETS</u></b>	Clark McAskile	Chief Administrative officer

**1. CALL TO ORDER**

Deputy Mayor Langford called the meeting to order at 7:01 p.m.

**2. ADOPTION OF AGENDA**

2.1 Regular Meeting Agenda for  
February 14, 2022

Additions or amendments to the agenda.

**Resolution# 036-22**

Moved by Councillor Anderson

THAT Council adopt the February 14, 2022 Regular Meeting Agenda with the addition of Item 13.2 Elected Official Education Program – Council’s Role in Strategic Planning, Item 14.4 Canadian Northern Corridor High Level Community Engagement, and move Item 15.1 to ‘Action’ Item 14.5

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

5.1 Corporal Jason BARBER  
RCMP High Level Detachment

RCMP High Level Det. January 2022 Occurrence Stats & RCMP  
Quarterly Community Policing Report for Oct 1 – Dec 31, 2021.

**6. APPROVAL OF THE MINUTES**

6.1 January 24, 2022 Regular Council Meeting unapproved minutes.

**Resolution# 037-22**

Moved by Councillor Jessiman  
THAT Council approve the Regular Council meeting minutes of January 24, 2022 as circulated.

CARRIED

**7. DELEGATION BUSINESS**

7.1 RCMP High Level Det. January 2022 Occurrence Stats & RCMP Quarterly Community Policing Report for Oct 1 – Dec 31, 2021.

**Resolution# 038-22**

Moved by Councillor Dwyer  
THAT Council accept the RCMP High Level Detachment reports for information.

CARRIED

**8. MAYOR'S REPORT**

8.1 Mayor's report

No report to include at this time.

**9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Dwyer
- Councillor Jessiman
- Councillor Lambert
- Councillor Welke

**Deputy Mayor Langford:**

Jan 25 – Northern Corridor Policy Roundtable  
Jan 31 – Council Strategic Planning  
Feb 02 – High Level-Dene Tha' Partnership meeting  
Feb 02 – Minister Glubish (via zoom) re broadband internet  
Feb 04 – Assessment Review Board  
Feb 09 – Mackenzie Regional Waste Management Commission (MRWMC)  
Feb 10 – BrownLee LLP, Emerging Trends webinar

**Councillor Anderson:**

Jan 26 – Library Board  
Jan 31 – Council Strategic Planning  
Feb 02 – Golden Range Society

**Councillor Dwyer:**

Jan 26 – Library Board Meeting  
Jan 31 – Council Strategic Planning  
Feb 02 – Minister Glubish (via zoom)  
Feb 09 – MRWMC  
Feb 10 – BrownLee LLP, Emerging Trends in Municipal Law webinar  
Feb 14 – Tour for potential physician

**Councillor Jessiman:**

Jan 31 – Council Strategic Planning  
Feb 09 – High Level Policing Society

**Councillor Lambert:**

Jan 31 – History Walk, Friendship Centre Design  
Jan 31 – Council Strategic Planning  
Feb 03 – Electric Vehicle Charging Program Webinar  
Feb 10 – BrownLee LLP, Emerging Trends in Municipal Law webinar

Councillor Welke:

Jan 27 – Community Futures

Jan 31 – History walk, Friendship Centre Design

Jan 31 – Council Strategic Planning

Feb 02 – Minister Glubish (via zoom)

Feb 09 – Northwest Regional FASD Society meeting

**Resolution# 039-22**

Moved by Councillor Anderson

THAT Council accept the Councillor Committee reports for information.

CARRIED

**10. ADMINISTRATIVE REPORTS**

## 10.1 Council's Action List

**Resolution# 040-22**

Moved by Councillor Welke

THAT Council accept the Action List for information.

CARRIED

## 10.2 Upcoming Events List

**Resolution# 041-22**

Moved by Councillor Dwyer

THAT Council accept the Upcoming Events List for information.

CARRIED

## 10.3 Capital Project Status Update

**Resolution# 042-22**

Moved by Councillor Jessiman

THAT Council accept the Capital Project Status Update for information.

CARRIED

## 10.4 Monthly Report to Council

**Resolution# 043-22**

Moved by Councillor Lambert

THAT Council accept the January 2022 Report to Council for information.

CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

None.

**13. NEW BUSINESS**

## 13.1 RFD: Licensed Child Care After School Program

**Resolution# 044-22**

Moved by Councillor Welke

THAT Council approve the changes in the licenced afterschool program to include bussing and morning coverage for a portion of the available openings; and furthermore agree to the rate change as of

April 1, 2022 to \$175.00 for the afterschool program and \$250.00 for the before and after school program.

CARRIED

13.2 Elected Official Education Program  
– Council’s Role in Strategic Planning  
March 13-14, 2022 in Edmonton

**Resolution# 045-22**

Moved by Councillor Jessiman

THAT Council approve all available councillors to attend *Council’s Role in Strategic Planning* on March 13-14, 2022 in Edmonton.

CARRIED

#### **14. CORRESPONDENCE FOR ACTION**

14.1 New membership in the Alberta Association of Police Governance (AAPG) and the 2022 Annual Conference & AGM in St. Albert, AB – April 29-30/2022.

**Resolution# 046-22**

Moved by Councillor Dwyer

THAT Council approve Deputy Mayor Langford and Councillor Lambert’s attendance at the Association of Police Governances’ 2022 Annual Conference and Annual General Meeting on April 29-30, 2022 in St. Albert.

CARRIED

14.2 Alberta Health Services – Update on Addiction and Mental Health Staffing in Area 1

**Resolution# 047-22**

Moved by Councillor Anderson

THAT Council accept the AHS-Update on Addiction and Mental Health Staffing in Area 1 item for information.

CARRIED

14.3 2021 Federal Census – REDI Region Report

**Resolution# 048-22**

Moved by Councillor Anderson

THAT Council table the 2021 Federal Budget - Regional Economic Development Initiative Region Report to the March 21, 2022 Committee of the Whole meeting.

CARRIED

14.4 Canadian Northern Corridor – High Level Community Engagement

**Resolution# 049-22**

Moved by Councillor Lambert

THAT Council table the Canadian Northern Corridor – High Level Community Engagement item to the February 28, 2022 Regular Meeting.

CARRIED

14.5 AHS Community Engagement – EMS Pressure and Mitigation Plan memo

**Resolution# 050-22**

Moved by Councillor Welke

THAT Council table the AHS Community Engagement item to the February 22, 2022 Committee of the Whole meeting.

CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

Moved to Correspondence for Action, Item 14.5

15.2 RCMP D/Commr. Zablocki re meeting at the Alberta Municipalities Conference – Fall 2021

15.3 ToHL letter to AB Justice & SolGen re Enhanced Policing Services, Jan 31, 2022

15.4 FCM Municipal Asset Management Program application – Grant approval of up to \$50K

15.5 Regional Economic Development Initiative – (proposed) Canada's Northern Corridor Snapshot

15.6 AHS – Rural Communities will attract new doctors

15.7 AB Justice & SolGen – ToHL's Request for Enhanced Policing, Feb 4, 2022

15.8 AB Culture – Invitation to submit a bid to host either the 2024 Winter or 2024 Summer Games

**Resolution# 051-22**

Moved by Councillor Lambert

THAT Council accept items 15.2 to 15.8 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD****18. CLOSED SESSION**

Deputy Mayor Langford ended the public portion of the meeting.

The meeting recessed at 7:44 p.m.

The meeting resumed at 7:54 p.m.

**Resolution# 052-22**

Moved by Councillor Jessiman

THAT Council move into closed session at 7:54 p.m., pursuant to FOIP Part 1, Division 2, sections 21, 23, 24, 27, and 29.

CARRIED

The following individuals remained in closed session:

Elected officials – C. McAteer (virtual at 7:56 p.m.), B. Langford,

B. Anderson, R. Dwyer, T. Jessiman, J. Lambert, and J. Welke.

Staff – J. Phillips, K. Straub, R. Schmidt (virtual) R. Rolfe, H. Gavin (virtual), and C. Carstens.

**Resolution# 053-22**

Moved by Councillor Anderson

THAT Council move out of closed session at 9:12 p.m.

CARRIED

18.1 RFD: Community Engagement Plan re Strategic Plan 2022 - Advice from officials and Information that is or will be available to the public, pursuant to FOIP Part 1, Division 2, sections 24(1)(a), (b)(i) and (c), and 29(1)(b), respectively.

**Resolution# 054-22**

Moved by Councillor Jessiman  
 THAT Council approve the Strategic Plan 2022 Community Engagement Plan developed by CMR Consulting Inc. as presented.

CARRIED

18.2 RFD: WUI Truck upgrade - Intergovernmental relations and Advice from officials, pursuant to FOIP Part 1, Sections 21(1)(a)(ii) and 24(1)(a), respectively.

**Resolution# 055-22**

Moved by Mayor McAteer  
 THAT Council approve the new budget for the Wildland Urban Initiative Brush Truck Upgrade to \$100,000 with money coming from the General Reserve.

CARRIED

18.3 Council Communication with Businesses - Advice from officials, pursuant to FOIP Part 1, Division 2, section 24(1)(b)

**Resolution# 056-22**

Moved by Councillor Dwyer  
 THAT Administration print cards as discussed for Councillors to distribute to local businesses.

CARRIED

18.4 Regional Relationships - Intergovernmental relations and Local public body confidences, pursuant to FOIP Part 1, Division 2, sections 21(1)(a), (a)(ii), and 23(1)(b), respectively.

**Resolution# 057-22**

Moved by Councillor Welke  
 THAT Administration extend an invitation to the group named for the Committee of the Whole meeting on February 22, 2022.

CARRIED

18.5 RFD: Review of 267-21 Mandatory COVID-19 Vaccination Policy - Advice from officials and Privileged information pursuant to FOIP Part 1, Division 2, sections 24(1)(a), (b)(i) and 27(1)(b)(iii)

**Resolution# 058-22**

Moved by Councillor Dwyer  
 THAT Council direct Administration to review and revise the Mandatory COVID-19 Vaccination Policy, specifically regarding the implementation as it affects service providers and contractors; and

Further, that Administration bring an update on applicable legislation and policies to the Committee of the Whole on March 21, 2022.

CARRIED

**19. ADJOURNMENT****Resolution# 059-22**

Moved by Councillor Welke  
 THAT Council adjourn the February 14, 2022 Regular Council meeting at 9:14 p.m.

CARRIED

[Original signed by B. Langford]  
 Deputy Mayor

[Original signed by J. Phillips]  
 Designated Officer