



**TOWN OF HIGH LEVEL  
REGULAR COUNCIL MEETING MINUTES  
Council Chambers at 7:00 p.m.  
February 10, 2020**

**APPROVED MINUTES**

**IN ATTENDANCE:**

<b><u>COUNCIL</u></b>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Mike Morgan Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor
<b><u>STAFF</u></b>	Clark McAskile Keith Straub Carolyn Zenko Ruth Rolfe Bill Schnarr Linda Gervais	Chief Administrative Officer Director of Operations Director of Finance Director of Community Services Communications Coordinator Support Services Clerk/Recording Secretary
<b><u>REGRETS</u></b>	Terry Jessiman Sandra Beaton Rodney Schmidt	Councillor Municipal Clerk Director of Protective Services

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

Regular Meeting Agenda,  
February 10, 2020

Request for any additions or deletions to the agenda.  
Addition: under Old Business 12. Northern Transportation Advocacy Bureau (NTAB) and In Camera items 18.1 Intergovernmental Affairs and 18.2 Personnel-HR

**Resolution# 045-20**

Moved by Councillor Forest

THAT Council adopt the February 10, 2020 Regular Meeting Agenda as amended.

CARRIED

**3. PUBLIC HEARING**

None.

**4. PRESENTATIONS**

None.

**5. DELEGATIONS**

None.

**6. APPROVAL OF THE MINUTES**

6.1 Regular Council Meeting minutes of January 27, 2020.

**Resolution# 046-20**

Moved by Councillor Welke  
THAT Council approve the Regular Council meeting minutes of January 27, 2020 as circulated.

CARRIED.

**7. DELEGATION BUSINESS**

None.

**8. MAYOR'S REPORT****Mayor's Report, January 27 – February 10, 2020**

January 28 – Meeting with private citizen.

January 29 – Rural Health Provincial Action Plan (RhPAP)

January 30 – Boreal Housing Foundation

February 3 – Community Economic Development Initiative(CEDI)

- Community Updates
- Town of High Level
- Review of Action Items
- Update from Sub-Committees
  - Waterline & Wastewater Infrastructure
  - Joint Regional Emergency Plan
  - Multi-Use Centre
  - Looking Forward
  - Objectives/Components for next workshops

February 3 – Phone introduction to Crestview

**Resolution# 047-20**

Moved by Councillor Anderson  
THAT Council receive the Mayor's report for information.

CARRIED

**9. COUNCIL COMMITTEE REPORTS**

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Forest
- Councillor Jessiman
- Councillor Morgan
- Councillor Welke

**Deputy Mayor Langford:**

Jan 28 – Northern Alberta Elected Leaders

Feb 03 – Community Economic Development Initiative

**Councillor Anderson:**

Feb 05 – Golden Range Society

**Councillor Morgan:**

Jan 29 – High Level Municipal Library Board

**Resolution# 048-20**

Moved by Councillor Welke  
THAT Council accept the Councillor Committee reports for information.

CARRIED

**10. ADMINISTRATION REPORTS**

- 10.1 Council Meeting Action List      **Resolution# 049-20**  
Moved by Councillor Morgan  
THAT Council accepts the Council Meeting Action List for information.
- CARRIED
- 10.2 Capital Project Status Report      **Resolution# 050-20**  
Moved by Deputy Mayor Langford  
THAT Council accepts the Capital Project Status Report for information.
- CARRIED

**11. ADMINISTRATIVE INQUIRIES**

None.

**12. OLD BUSINESS**

- 12.1-Northern Transportation  
Advocacy Bureau (NTAB)      Council discussion - Regional Economic Development Initiative (REDI),  
Northern Transportation Advocacy Bureau (NTAB) and the Town of High  
Level will be hosted in High Level April 2<sup>nd</sup> and 3<sup>rd</sup>, 2020.

**13. NEW BUSINESS**

- 13.1 Economic Developers Alberta  
Conference      **Resolution# 051-20**  
Moved by Deputy Mayor Langford  
THAT Council table the Economic Developers Alberta Conference to  
March 9th Regular Council Meeting.
- CARRIED
- 13.2 Fair Deal Panel February 18,  
2020-Peace River-Invite      **Resolution# 052-20**  
Moved by Councillor Forest  
THAT Council accept the Fair Deal Panel Feb 18/2020 - Peace River-  
Invite for information.
- CARRIED

**14. CORRESPONDENCE FOR ACTION**

- 14.1 2020 Minister's Awards for  
Municipal Excellence      **Resolution# 053-20**  
Moved by Councillor Morgan  
THAT Council accept the Minister's Award for Municipal Excellence  
letter for information.
- CARRIED

**15. CORRESPONDENCE FOR INFORMATION**

- 15.1 Northwest Species at Risk Committee - Jan 27/2020 unapproved minutes  
15.2 Northwest Species at Risk Committee – State of the Region Report  
15.3 High Level Transportation Society – Annual General Meeting minutes, Nov 28/2019  
15.4 Regional Economic Development Initiative NW Alberta – draft meeting minutes, Nov 26/2019  
15.5 Mackenzie Frontier Tourism Association  
15.6 TOHL Correspondence:

- Town of High Level Peace Officer Program
- Northwest Fire Rescue and Training, Chuckegg Creek Fire Invoice
- Village of Alberta Beach
- Summer Village of Silver Sands
- Town of Onoway

**Resolution# 054-20**

Moved by Councillor Forest

THAT Council accept items 15.1 to 15.6 for information.

CARRIED

**16. NOTICE OF MOTIONS**

None.

**17. QUESTION PERIOD**

None.

**18. IN CAMERA****Resolution# 055-20**

Moved by Councillor Morgan to move in camera at 7:35 pm.

CARRIED

Staff L. Gervais, R. Rolfe, K. Straub and C. Zenko left the meeting at 7:35 pm

Meeting recessed at 7:35 pm

Meeting resumed at 7:45 pm

**Resolution# 056-20**

Moved by Councillor Morgan to move out of in camera at 8:10 pm.

CARRIED

18.1 Intergovernmental Affairs  
Pursuant to FOIP, Div 2, s.21(1)(ii)

**Resolution# 057-20**

Moved by Councillor Morgan

THAT Council requests a letter be written to Alberta Health Services, with a copy to the Minister of Health, requesting that Alberta Health Services support and encourage cooperation between the private and Alberta Health Service run medical clinics, to ensure the continuity of medical services for the residents of High Level and northwest Alberta.

CARRIED

18.2 Advice from Officials  
Personnel - Pursuant to FOIP,  
Div 2, s.24(1)(d).

Information.

**19. ADJOURNMENT**

**Resolution# 058-20**

Moved by Councillor Anderson

THAT Council adjourn the February 10, 2020 Regular meeting at 8:15 p.m.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer