



**TOWN OF HIGH LEVEL
REGULAR COUNCIL MEETING
Council Chambers, October 24, 2022 at 7:00 p.m.**

APPROVED MINUTES

IN ATTENDANCE:

<u>COUNCIL</u>	Crystal McAteer Boyd Langford Brent Anderson Terry Jessiman Josh Lambert Mark Liboiron Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor (arrived at 7:11)
<u>STAFF</u>	Clark McAskile Ruth Rolfe Keith Straub Rodney Schmidt Sandra Beaton	Chief Administration Officer Director of Community Services Director of Operations Director of Protective Services Municipal Clerk/Recording Secretary

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Meeting Agenda for October 24, 2022

Resolution# 350-22

Moved by Councillor Jessiman
THAT Council adopt the October 24, 2022, Regular Meeting Agenda with the addition of item 13.4 Invest Alberta, and closed session item 18.1 Intergovernmental relations.

CARRIED

3. PRESENTATIONS

3.1 Mayor McAteer to present Staff Long Service Awards.

Staff Long Service Awards presented to:

- Dana Olfert – 5 years
- Jena Clarke – 10 years
- Warren Czmuchalek – 10 years
- Rodney Schmidt – 20 years

4. DELEGATIONS

4.1 ShawnaLee Jessiman and Amanda Ebert, High Level Municipal Library

Annual funding presentation.

5. ORGANIZATIONAL MEETING

5.1 Motion to recess for the Organizational meeting.

Resolution# 351-22

Moved by Councillor Liboiron
THAT Council recess the October 24th Regular Council meeting at 7:13 p.m. to hold the October 24th Organizational Meeting.

CARRIED

RECESSED FOR THE OCT 24, 2022 ORGANIZATIONAL MEETING.

5.2 Motion to reconvene the Regular Council Meeting.

Resolution# 360-22

Moved by Councillor Anderson
THAT Council reconvene the October 24th Regular Council meeting at 7:51 p.m.

CARRIED

6. APPROVAL OF THE MINUTES

6.1 October 11, 2022 Regular Council Meeting unapproved minutes

Resolution# 361-22

Moved by Deputy Mayor Langford
THAT Council approve the Regular Council meeting minutes of October 11, 2022, as circulated.

CARRIED

7. DELEGATION BUSINESS

7.1 High Level Municipal Library - Annual funding presentation

Resolution# 362-22

Moved by Mayor McAteer
THAT Council table the request from the High Level Municipal Library to the November 7th budget meeting.

CARRIED

8. MAYOR'S REPORT

8.1 Mayor's report

October 12 – 23, 2022

Oct 11 – RCMP Meeting
Oct 13 – Mackenzie Frontier Tourism
Oct 14 – Banner of Remembrance
Oct 18 – ToHL Strategic Plan
Oct 19 – Tri-Council
Oct 21-23 – MMIWG Conference

Resolution# 363-22

Moved by Councillor Welke
THAT Council accept the Mayor's report for information.

CARRIED

9. COUNCIL COMMITTEE REPORTS

9.1 Committee reports on which Councillors are appointed:

- Deputy Mayor Langford
- Councillor Anderson
- Councillor Jessiman
- Councillor Lambert
- Councillor Liboiron
- Councillor Welke

Deputy Mayor Langford:

Oct 18 – Strategic Planning Session
Oct 18 – Upper Hay Regional Forests Public Advisory Group
Oct 19 – Tri-Council meeting
Oct 22 – Regional Economic Development Initiative, Strategic Planning

Councillor Anderson:

Oct 13 – Intermunicipal Planning Commission meeting
Oct 18 – ToHL Strategic Planning Session

Councillor Jessiman:

Oct 18 – ToHL Strategic Planning Session
Oct 19 – Tri-Council meeting

Councillor Lambert:

Oct 13 – Intermunicipal Planning Commission meeting

Councillor Liboiron:

Oct 18 – ToHL Strategic Planning Session

Oct 19 – Tri-Council meeting

Councillor Welke:

Oct 14 – Briefly attended the Banner of Remembrance

Oct 18 – ToHL Strategic Planning Session

Oct 19 – Tri-Council meeting

Resolution# 364-22

Moved by Deputy Mayor Langford

THAT Council accept the Councillor Committee reports for information.

CARRIED

10. ADMINISTRATIVE REPORTS

10.1 Council’s Action List

Resolution# 365-22

Moved by Councillor Lambert

THAT Council accept the Action List for information.

CARRIED

10.2 Capital Project Status Report

Resolution# 366-22

Moved by Councillor Anderson

THAT Council accept the Capital Project Status Report for information.

CARRIED

10.3 Event List

Resolution# 367-22

Moved by Councillor Lambert

THAT Council accept the Event List for information.

CARRIED

11. ADMINISTRATIVE INQUIRIES

None.

12. OLD BUSINESS

None.

13. NEW BUSINESS

13.1 Briefing Note: Fire Department
Physical Fitness Test

13.2 RFD: Tourism Enhancement Grant

Resolution# 368-22

Moved by Deputy Mayor Langford

THAT the Tourism Enhancement Grant application be approved as follows: High Level North Stars Under Seven (U7) Minor Hockey

Tournament for \$3,000 to be held Dec 10, 2022.

CARRIED

13.3 Briefing Note: Re meeting with
MLA Williams, Nov 7, 2022

13.4 Invest Alberta – ToHL Meeting

Resolution# 369-22

Moved by Councillor Jessiman

THAT Council meet with Invest Alberta on Nov 15, 2022 at 6:00 pm.

CARRIED

14. CORRESPONDENCE FOR ACTION

None.

15. CORRESPONDENCE FOR INFORMATION

15.1 Intermunicipal Planning Commission Meeting Minutes, Oct 13, 2022

15.2 Letter from Minister Prasad Panda, Transportation, Oct 11, 2022

Resolution# 370-22

Moved by Councillor Anderson

THAT Council accepts items 15.1 and 15.2 for information.

CARRIED

16. NOTICE OF MOTIONS

None.

17. QUESTION PERIOD

18. CLOSED SESSION

18.1 Intergovernmental relations,
Pursuant to FOIP, Part 1, Division 2,
section 21(a)(i)

Mayor McAteer ended the public portion of the meeting and requested
a motion from Council to move into closed session

Resolution# 371-22

Moved by Councillor Lambert

THAT Council move into closed session at 8:39 p.m., pursuant to FOIP
section.

CARRIED

The following individuals remained in Closed Session:

Elected officials – C. McAteer, B. Langford, B. Anderson, T. Jessiman,
J. Lambert, M. Liboiron, and J. Welke.

Staff – C. McAskile, R. Rolfe, R. Schmidt, and S. Beaton

Resolution# 372-22

Moved by Councillor Jessiman

THAT Council move out of closed session at 8:45 p.m.

CARRIED

19. ADJOURNMENT

Resolution# 373-22

Moved by Councillor Jessiman

THAT Council adjourn the October 24, 2022, Regular Council meeting at 8:45 p.m.

CARRIED

[Original signed by C. McAteer]

Mayor

[Original signed by S. Beaton]

Municipal Clerk