



# TOWN OF HIGH LEVEL

## Committee of the Whole Meeting

Tuesday, February 16, 2021  
Council Chambers  
@ 7:00 p.m.

"We will strive to improve our community's quality of life by providing a safe, sustainable environment through planning, communication and cooperation, both locally and regionally."

**CALL TO ORDER**

# **ADOPTION OF AGENDA**



**COMMITTEE OF THE WHOLE MEETING**  
**Council Chambers at 7:00 p.m.**  
**February 16, 2021**

**AGENDA**

<b>Item</b>	<b>Pg</b>
<b><u>1. CALL TO ORDER</u></b>	
<b><u>2. ADOPTION OF AGENDA</u></b>	
2.1 Agenda for the February 16, 2021 Committee of the Whole meeting	4-5
<b><u>3. DELEGATIONS</u></b>	
None.	
<b><u>4. APPROVAL OF THE MINUTES</u></b>	
4.1 Committee of the Whole Meeting unapproved minutes of January 18, 2021	7-10
<b><u>5. DELEGATION BUSINESS</u></b>	
None.	
<b><u>6. OLD BUSINESS</u></b>	
None.	
<b><u>7. NEW BUSINESS</u></b>	
None.	
<b><u>8. CORRESPONDENCE FOR ACTION</u></b>	
None.	
<b><u>9. CORRESPONDENCE FOR INFORMATION</u></b>	
None.	
<b><u>10. NOTICE OF MOTIONS</u></b>	
None.	

**11. QUESTION PERIOD**

**12. CLOSED SESSION**

12.1 Performance Sponsorship Group -  
Presentation, Sponsorship and Naming Rights for the  
Multi-purpose facility.

- Business interests of a third party and Advice from  
officials, pursuant to FOIP Part 1, Division 2, Exceptions  
to Disclosure, sections 16(1)(a)(ii), 16(1)(c)(i), and  
24(1)(a), respectively.

12.2 Mackenzie County and Town of High Level  
Regional Service Sharing Agreement

- Intergovernmental Relations and Advice from officials,  
pursuant to FOIP Part 1, Division 2, Exceptions to  
Disclosure, sections 21(1)(ii), and 24(1)(a), respectively.

**13. ADJOURNMENT**

# **APPROVAL OF MINUTES**



**COMMITTEE OF THE WHOLE MEETING**  
**Council Chambers**  
**January 18, 2021 @ 7:00 p.m.**

**UNAPPROVED MINUTES**

<u>Council</u>	Crystal McAteer Boyd Langford Brent Anderson Ellis Forest Terry Jessiman Mike Morgan Jan Welke	Mayor Deputy Mayor Councillor Councillor Councillor Councillor Councillor
<u>Staff</u>	Clark McAskile Jeri Phillips Ruth Rolfe Keith Straub Bill Schnarr Charles Carstens Hayley Gavin Jena Clark Kylie Hoskins Sandra Beaton	Chief Administrative Officer Director of Finance and Administration Director of Community Services Director of Operations Communications Coordinator HR/Payroll & IT Manager Land Use and Planning Manager Manager Community Services Manager Aquatic Centre Municipal Clerk/Recording Secretary
<u>Regrets</u>	Rodney Schmidt	Director of Protective Services

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF AGENDA**

2.1 Adoption of the Committee of the Whole Agenda for January 18, 2021  
 Mayor McAteer asked if there were any additions or changes to the agenda.  
 - Move agenda Item 12.1 to 12.9.

**Recommendation 001-21**  
 Moved by Councillor Forest  
 THAT Council adopt the January 18, 2021 Committee of the Whole agenda as amended.

CARRIED

**3. DELEGATIONS**

None.

**4. APPROVAL OF THE MINUTES**

4.1 Committee of the Whole Meeting Minutes of December 14, 2020  
**Recommendation 002-21**  
 Moved by Deputy Mayor Langford  
 THAT Council approve the Committee of the Whole meeting minutes of December 14, 2020.

CARRIED

**5. DELEGATION BUSINESS**

None.

**6. OLD BUSINESS**

None.

**7. NEW BUSINESS**

None.

**8. CORRESPONDENCE FOR ACTION**

None.

**9. CORRESPONDENCE FOR INFORMATION**

None.

**10. NOTICE OF MOTIONS**

None.

**11. QUESTION PERIOD**

None.

**12. CLOSED SESSION**

**Recommendation 003-21**

Moved by Councillor Welke

THAT Council move into closed session at 7:04 p.m.

CARRIED

Those present remained in the meeting.

**Recommendation 004-21**

Moved by Councillor Forest

THAT Council move out of closed session at 10:00 p.m.

CARRIED

12.1 Central Mountain Air  
- pursuant to FOIP Part 1, Division  
2, Business interests of a third party,  
sections 16(1)(a)(ii), (b) and (c).

12.2 Briefing Note: Land Use Bylaw  
amendment, Residential in Industrial  
Area  
- pursuant to FOIP Part 1, Division  
2, Local public body confidences,  
section 23(1)(a)



12.3 RFD: Leasing Town-owned land

- pursuant to FOIP Part 1, Div 2, Local public body confidences, section 23(1)(a)

**Recommendation 005-21**

Moved by Councillor Morgan

THAT Council rise and report the Leasing Town-owned item to the January 25, 2021 Regular Council meeting.

CARRIED

12.4 RFD: VAULTmedia O/A Move Up magazine

- pursuant to FOIP Part 1, Div 2, Advice from Officials, sections 24(1)(a) and (c)

**Recommendation 006-21**

Moved by Councillor Welke

THAT Council rise and report the Move Up magazine item to the January 25, 2021 Regular Council meeting.

CARRIED

12.5 RFD: Engo Ice Resurfacers

- pursuant to FOIP Part 1, Div 2 Advice from officials, sections 24(1)(a) and (b)(i)

Information.

12.6 RFD: Tourism Enhancement Grant Applications, January 2021

- pursuant to FOIP Part 1, Div 2, Advice from officials, sections 24(1)(a) and (b)(i)

**Recommendation 007-21**

Moved by Councillor Morgan

THAT Council accept the RFD: Tourism Enhancement Grant Application for information.

CARRIED

12.7 Briefing Note: Open Air

Cinema – Review the purchase of an Inflatable Screen

- pursuant to FOIP Part 1, Div 2, Advice from officials, sections 24(1)(a)

**Recommendation 008-21**

Moved by Councillor Morgan

THAT Council accept the Briefing Note regarding the Open Air Cinema item for information.

CARRIED

Meeting recessed at 8:28 p.m. Jena Clark and Kylie Hoskin left.  
Meeting resumed at 8:38 p.m.

12.8 Response to Mackenzie County's January 12, 2021 letter

- pursuant to FOIP Part 1, Div 2, Intergovernmental relations, Advice from officials and Privileged information, sections 21(1)(ii), 24(1)(a), 27(1)(a), (b)(iii) and (c)(iii), respectively.

**Recommendation 009-21**

Moved by Councillor Morgan

THAT Council move to a Special Meeting the letter of response to Mackenzie County regarding regional shared services.

CARRIED

12.9 Presentation by Canadian Strategies re: Multipurpose Facility funding advocacy

- pursuant to FOIP Part 1, Div 2, Advice from officials, sections 24(1)(a), (b)(i), and (g).

**13. ADJOURNMENT**

**Recommendation 010-21**

Moved by Councillor Morgan

THAT Council adjourn the meeting at 10:05 p.m.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Municipal Clerk

Unapproved

**CLOSED SESSION**